



# Minutes

## Brampton Library Board

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**Tuesday, January 21, 2020**

**Meeting: 7:00pm – 9:00pm**

Four Corners Branch

2nd Floor Boardroom

BOARD: J. Massey-Singh (Chair) R. Tailor  
M. Allin C. Hough  
D. Ajasa H. Singh  
G. Nnolim M. Ben

REGRETS: T. Chahal C. Williams  
J. Baty

STAFF: R. Raven, Chief Executive Officer  
S. Bartoletta, Director, Branch & Neighbourhood Services  
J. Simone, Director, Business Management & Operations  
G. De Prisco, Director, Human Resources & Organizational Development  
S. Uttangi, Director, Community Engagement & Partnerships  
M. Kwok, Executive Assistant to CEO  
L. Black, Branch Manager, Springdale Branch  
D. China, Branch Manager, Cyril Clark  
K. Doktor, Branch Manager, South Fletcher's  
E. Walker, Librarian  
L. Lalonde, President CUPE 1776, Circulation Supervisor, Chinguacousy Branch  
M. Aiello, Vice President CUPE 1776, Circulation Supervisor, Springdale Branch  
C. Vincent, CUPE 1776 Member at Large, Information Technician

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7:03pm

1. Call to Order & Welcome to New Board Member Geoffrey Nnolim

2. Approval of Agenda

a) Addition of CUPE Reps as Agenda Item 4

b) Pull SouthWest Grand Opening from Consent Agenda Item 7

Motion to adopt the Agenda as amended moved by C. Hough

Seconded by R. Tailor

CARRIED

3. Declarations of conflict of interest : None

7:05pm

4. Delegation

a) CUPE 1776

L. Lalonde, CUPE President 1776, and M. Aiello, CUPE 1776 Vice President, presented R. Raven with flowers and gift of thanks

R. Raven expressed her thanks and gratitude for work and cooperation of both teams and staff

7:10pm

5. Elections: Establishment of Nomination Committee

a) Nomination Committee Guidelines

b) Elections Summary Worksheet

A Nomination Committee was established consisting of: M. Allin (Chair), M. Ben, R. Taylor, C. Hough  
The Committee will provide a recommendation at the February Board meeting

7:15pm

6. Adoption of Minutes: December 17, 2019

Motion to adopt the Minutes moved by M. Allin

Seconded R. Taylor

CARRIED

7:20pm

7. Consent Agenda

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Report of the Chief Executive Officer

SouthWest Grand Opening was held on January 21

It provided an excellent collaboration opportunity between City of Brampton, Peel Region and the Province

Mayor Brown, Councillor Palleschi and the EarlyON Executive spoke

7:30pm

8. New Business

a) Draft Interim CEO/SMT Workplan (10 minutes)

R. Raven provided an overview of the Senior Management Team goals for 2020

J. Massey-Sing recommended creating a Standing Item for upcoming meetings

Motion to adopt the Workplan moved by M. Allin

Seconded by R. Taylor

CARRIED

b) Update to the Public Libraries Act (5 minutes)

Board members recognized that per the revisions to the Public Libraries Act, mandatory meeting requirements were reduced from 10 per year to 7 per year

Board members made a motion to maintain 10 meetings per year  
This motion will be reviewed on an annual basis in February  
Motion to maintain 10 meetings per year moved by C. Hough  
Seconded M. Ben  
CARRIED

c) Update on Ernst & Young Audit / KPMG Prioritization Exercise (5 minutes)  
Councillor Singh advised that he will follow-up with City staff and provide an update to the Chair and Board members

d) The Arts, Culture and Creative Industry Development Agency Intro (10 minutes)  
The City of Brampton is expected to assign a Chair and develop a Board including one Councillor  
To develop into an independent agency within 3 years  
Board members recommended having a member of the Brampton Library management staff assigned to the Board

7:50pm

#### 9. Standing Items

a) City Library / Centre for Innovation  
A lot of excitement about BramptonU with potential to integrate into the CFI  
Demolition of Nelson Street buildings in progress

b) Board Self-Evaluation  
J. Massey-Singh to recirculate documentation to board members  
Dedicate time at the February board meeting for discussion - 20 to 30 minutes

c) Future Agenda Items & Topics  
Received

7:55pm

#### 10. Discussion Items

a) BramptonU Town Hall Update (10 minutes)  
Councillor Williams hosted a Town hall with Dr. Wheeler  
Would be a conglomerate of Universities offering courses but not necessarily degree programs  
Community and industry requirements in Brampton will dictate the course availability  
Aggressive timeline of 2021  
Another Town Hall is planned for February

8:05pm

#### 11. Information Items

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Toronto Star article re: Brampton Kids Borrow Fine-free Books

C. Hough inquired about the potential for waiving fines for Seniors  
The children's pilot report will come to the Board in June  
Changes to the current Fines Free program will be dependent on income loss

b) CTV News re: Springdale MakerSpace  
Received

c) Bramptonist article re: 20 Brampton Library Programs Worth Checking Out  
Received

d) Urban Libraries Council (ULC) Leadership Brief: Leadership Roles for Library Trustees  
Received

e) Memo from City of Brampton City Clerk's Office re: Brampton Library Accomplishments to date  
for the 2017 - 2021 Brampton Library Strategic Plan  
Received

8:05pm

12. Executive Session:

Motion to move to Executive Session moved by C. Hough  
Seconded by M. Allin  
CARRIED

a) Personal matters regarding an identifiable individual

8:40pm

13. Adjournment: 8:40pm

Motion to Adjourn meeting moved by M. Ben  
Seconded by H. Singh  
CARRIED

Upcoming Events

February 1, 2020 - Board Trustee Bootcamp @ OLA SuperConference, International Centre - Toronto

Upcoming Meetings

February 24, 2020

March 24, 2020

April 28, 2020

May 26, 2020

June 23, 2020