



Minutes Brampton Library Board

Tuesday, April 28, 2020
Meeting: 5:00pm - 6:30pm
Zoom Conference Call

BOARD: J. Massey-Singh (Chair) R. Tailor
M. Allin C. Hough
M. Ben C. Williams
T. Chahal H. Singh
D. Ajasa G. Singh

STAFF: S. Bartoletta, Interim Chief Executive Officer
J. Baty, Director Innovation & Technology; Acting Director Branch & Neighbourhood Services
G. De Prisco, Director, Human Resources & Organizational Development
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO

Listeners: 33 attendees

5:13pm

1. Call to Order & Welcome of new Board member Gagandeep Singh

J. Massey-Singh welcomed G. Singh

2. Approval of Agenda :

J. Massey-Singh requested the following items be pulled for discussion from Agenda Item 7 a) Chief Executive Officer Report

i) 3D printing

ii) OLA Conference

iii) PLA Conference

Motion to adopt amended agenda moved by M. Allin

Seconded by R. Tailor

CARRIED

3. Declarations of conflict of interest : None

5:05pm

4. Adoption of Minutes: February 25, 2020

Received

Motion to adopt minutes moved by C. Hough

Seconded by Councillor Williams
CARRIED

5:05pm

5. Business Arising from Minutes

a) Council Outreach Update

Councillor Williams recommended that Board members initiate conversations with Councillors in their Wards Councillors Singh and Williams will advise Council members and Mayor Brown at the next Council meeting J. Massey-Singh agreed provide talking points and to participate in each meeting to provide consistency in discussions

b) Facilities Master Plan RFP Process Review and Review Committee Selection

Facilities Master Plan Steering Committee members:

J. Massey-Singh, M. Ben, M. Allin, R. Taylor

J. Simone and S. Bartoletta will provide next steps pertaining to initiating the RFP process

5:35pm

6. Consent Agenda

(no time allocated; for information only; must be moved to active Agenda for discussion)

a) Chief Executive Officer Report

i) 3D Printing

J. Massey-Sing expressed sincere thanks from the Board and the community for Brampton Library efforts to assist in producing PPE items

ii) OLA SuperConference

Brampton Library remains a large presence as attendees and presenters

iii) PLA Conference

Largest public libraries conference in North America

An opportunity for Brampton Library to present and highlight unique programs and services

Received

5:50pm

7. New Business

a) COVID-19 Report

S. Bartoletta provided an overview of the timeline for this crisis

Will continue to add to the timeline to capture the historical aspects

SMT is currently developing reopening procedures which are dependant on the municipal / provincial / federal directives

Brampton Emergency Management Office (BEMO) members are very impressed with the Brampton Library service and community offerings

M. Allin & D. Ajasa commended staff on the speed in implementing increased and new virtual services and engaging staff

J. Massey-Singh thanked Board members for their quick response in making key decisions

Board members requested an update regarding the status of recovery planning

b) Q1 Financials Update

J. Simone noted Q1 is on target for regular expenditures with the exception of:
Fines revenue due to closures
Increased online media expenditures and services due to increased demand
He noted that capital funds have not yet been received and may be redirected to COVID activities
No impact to funding for the Facilities Master Plan
Board members inquired if there were any areas for cost savings
Potential projects would be prioritized dependent on funding
Received
Motion to receive Q1 Financials moved by C. Hough
Seconded by M. Ben
CARRIED

c) SOLS Trustee Virtual Meeting Update
Board participants: M. Allin, M. Ben, R. Tailor
The session was recorded and is available on the LearnHQ portal
M. Allin appreciated the open dialogue and information shared among the meeting participants

6:30pm

8. Standing Items

a) City Library / Centre for Innovation
No update

b) Board Self-Evaluation
J. Massey-Singh will distribute a feedback form to Board members and provide a brief summary of the results to inform Board development opportunities

6:35pm

9. Information Items

(no time allocated; for information only; must be moved to active Agenda for discussion)

a) April 4, 2020 article by Alex Bozikovic of The Globe and Mail re: Brampton's Springdale library: In the suburbs, public architecture reaches for the sky
Received

b) February 28, 2020 article by Joel Wittnebel of The Pointer re: As the industry faces an uncertain future, Brampton's library system is ahead of the curve
Received

c) SOLS Webinar: Ontario Library Service Update: The Public Libraries Act - What you need to know (Spring 2020)
Received

6:40pm

J. Massey-Singh expressed Board's gratitude for S. Bartoletta's work as Interim CEO the past 3 months and welcomed J. Simone as the Interim CEO for the next 3 months

Motion to move to Executive Session: 6:43pm

Motion to move to Executive Session moved by M. Allin

Seconded by R. Taylor

CARRIED

10. Executive Session

- a) Pertaining to labour relations or employee negotiations
- b) Personal matters regarding an identifiable individual

7:05pm

11. Adjournment

Motion to adjourn meeting moved by R. Taylor

Seconded by Councillor Singh

CARRIED

Upcoming Meetings

May 26, 2020

June 23, 2020