



Minutes Brampton Library Board

Tuesday, May 26, 2020
Meeting: 6:00pm - 8:00pm
Zoom Conference Call

BOARD: J. Massey-Singh (Chair) R. Tailor
M. Allin C. Hough
M. Ben G. Singh
T. Chahal H. Singh
D. Ajasa

REGRETS: C. Williams

STAFF: J. Simone, Interim Chief Executive Officer and Director, Business Management & Operations
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Baty, Director Innovation & Technology; Acting Director Branch & Neighbourhood Services
G. De Prisco, Director, Human Resources & Organizational Development
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO

Guests: M. Khoushnood, Audit Senior Manager, KPMG
K. Travers, Lead Audit Engagement Partner, KPMG
Y. Yeung, Manager, Urban Design, City of Brampton

Listeners: 30 attendees

6:05pm

1. Call to Order

2. Approval of Agenda

The following items were pulled for discussion from Agenda Item 7a)

i) Summer Reading Club

ii) Virtual Services

Motion to approve amended Agenda moved by M. Allin

Seconded by R. Tailor

CARRIED

3. Declarations of conflict of interest

None

4. Adoption of Minutes: April 28, 2020

Request to include Council meeting talking points in June meeting

Motion to adopt minutes moved by C. Hough

Seconded by M. Ben

CARRIED

6:05pm

5. Presentations

a) 2020 DRAFT Audited Financial Statements

Briefing Note and Financial Statements

Auditor's Presentation

KPMG advised that the audit is complete and contains no concerns or recommendations for improvement

Motion to receive the report from KPMG moved by M. Allin

Seconded by C. Hough

CARRIED

Motion to adopt the Draft Audit Statements moved by R. Taylor

Seconded by G. Singh

CARRIED

b) Urban Community Hubs - Shoppers World / Queen St Precinct

Y. Yeung provided an overview of the two development projects

Motion to receive the Urban Community Hubs update moved by M. Allin

Seconded by R. Taylor

CARRIED

6:55pm

6. Business Arising from Minutes

a) Facilities Master Plan RFP Process Review

Received

7:15pm

7. Consent Agenda

(no time allocated; for information only; must be moved to active Agenda for discussion)

a) Chief Executive Officer Report

Received

7:20pm

8. New Business

a) Next Steps for Reopening

Virtual Summer Reading Clubs began in May

Curbside with enhanced safety protocols to be initiated beginning of July

HR has developed Health & Safety procedures to ensure the safety of staff

Board requested a high level document with the Phases outlined at June meeting

Received

b) Library Fines

Received

Motion to waive fines through December 31, 2020 moved by M. Allin

Seconded by G. Singh

CARRIED

Motion to investigate the permanent elimination of fines in 2021 moved by D. Ajasa

Seconded by R. Tailor

CARRIED

c) Draft Annual Report

Received

Motion to adopt the Draft Annual Report moved by M. Allin

Seconded by R. Tailor

CARRIED

d) Virtual Services

Item added in Agenda Item 2

All programming will be virtual until all branches are operating with full hours and services

8:20pm

9. Standing Items

a) City Library / Centre for Innovation

The Library provided a functional plan to inform the tender for an Architect

The City is inviting architects to submit proposals

b) Board Self-Evaluation

Received

10. Information Items

a) Value Study of Galleries, Libraries, Archives and Museums (GLAMs) Report

Received

8:30pm

Motion to move to Executive Session moved by R. Tailor

Seconded by M. Allin

CARRIED

11. Executive Session

a) Pertaining to labour relations or employee negotiations

b) Personal matters regarding an identifiable individual

8:50pm

12. Adjournment

Motion to adjourn regular session meeting moved by R. Tailor

Seconded by M. Ben

CARRIED

Upcoming Meetings

June 23, 2020