



# Minutes Brampton Library Board

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**Tuesday, April 26, 2022**

**Meeting: 6:00pm – 8:00pm**

Zoom Call

BOARD: M. Ben - Chair R. Taylor - Vice Chair  
H. Singh D. Ajasa (6:06)  
G. Nnolim C. Hough  
J. Massey-Singh M. Allin

REGRETS: C. Williams G. Singh

STAFF: T. Kyle, Chief Executive Officer  
S. Bartoletta, Director, Branch & Neighbourhood Services  
J. Baty, Director, Innovation & Technology  
G. De Prisco, Director, Human Resources  
S. Uttangi, Director, Community Engagement & Partnerships  
M. Kwok, Executive Assistant to CEO

Listeners: 5

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6:01pm

1. Call to Order & Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee, Huron and Wendat. We also acknowledge the many First Nations, Metis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work and enjoy this land.

2. Approval of Agenda

Board members asked to pull the following agenda items for discussion:

- a) Agenda Item 6a) CEO Report
- b) CBC Event added as Agenda Item 7d)
- c) March Break added as Agenda Item 7e)
- d) Agenda Item 9b) Strat Plan Steering Committee Update added as Agenda Item 7f)

Motion to approve amended agenda moved by M. Allin

Seconded by C. Hough

CARRIED

3. Declarations of conflict of interest : None

6:07pm

4. Adoption of Minutes: March 22, 2022

Motion to adopt minutes moved by R. Tailor

Seconded by D. Ajasa

CARRIED

6:07pm

5. Business Arising from Minutes

a) OLS Board Assembly Update (5 mins)

- Received
- M. Ben provided an overview of the assembly meeting including highlighting and recommending a webinar regarding Board transition
- Board members noted the June 2, 2022 deadline for the Disconnection from Work Policy
- T. Kyle confirmed that this new policy would be presented to the board at the May meeting

6. Consent Agenda

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

a) Report of the Chief Executive Officer

- Received

6:10pm

7. New Business

a) 2022 IDEA Strategy (10 mins)

- Received
- T. Kyle presented an overview of accomplishments to date and the proposed strategy moving forward
- Included was the new logo and tagline
- J. Massey-Singh requested clarification regarding the identity groups and demographics choices including the plan for more community engagement
- T. Kyle confirmed that the focus currently is on internal practices and improvements for staff
- Further plans will be developed for external resource practices as the strategy evolves
- Board members unanimously expressed appreciation for all the work by staff
- NOTE: adoption of this report was overlooked and will be added to Business Arising from Minutes on the May Board agenda(???)

b) Policy Review (20 mins)

i) BRD - 14 Naming

- T. Kyle provided an overview of the updates and recognized that the policy now aligns with the City of Brampton policy

- G. Nnolim questioned raising the threshold to \$50K for significant gifts and how it could be restrictive recommending the removing of the monetary amount
- T. Kyle advised that naming at that level would be at the discretion of the Board
- M. Allin felt that the threshold is too high for most legacy givers
- D. Ajasa asked if there could be a clause outlining possible options
- Recommended clarifying when recognition occurs and the potential to have a range threshold instead of a minimum
- T. Kyle confirmed that staff will change the threshold to one that is more amenable to the Board - we don't necessarily need to align with the Board in this issue
- T. Kyle confirmed that there were outlined criteria and governance by the Board and let the Board determine/govern the gifts and naming
- He recommended adding a sentence - "notwithstanding that the Board can recognize any contribution or donation at their discretion"
- The Board agreed to approved the policy in principle with amendment statement

Motion to adopt the policy in principle pending edit moved by J. Massey-Singh

Seconded by M. Allin

CARRIED

ii) BRD - 17 Promotional Materials and Events

- T. Kyle provided an overview of the updates / changes

Motion to adopt the policy moved by C. Hough

Seconded by R. Taylor

CARRIED

iii) Policy Revisions Briefing Note - BRD 23, 26

- BRD - 23 Freedom of Information and Protection of Privacy
- T. Kyle provided an overview of the updates / changes

Motion to adopt the policy moved by C. Hough

Seconded by J. Massey-Singh

CARRIED

iv) BRD - 26 Elections Related Resources

- T. Kyle provided an overview of the updates / changes

Motion to adopt the policy moved by M. Allin

Seconded by D. Ajasa

CARRIED

c) Internally Restricted Funds - Ruby Barnhill Estate

Motion to receive the report moved by C. Hough

Seconded by J. Massey-Singh

CARRIED

d) CBC Partnership

- R. Tailor was impressed with all the work that was involved in make this happen
- C. Hough felt it was very positive and uplifting and received good feedback from prior students

e) March Break

- R. Tailor provided congratulations for all the programming especially as programs start up again after COVID restrictions
- T. Kyle advised that there have been very good numbers considering the programs were all virtual

f) Strat Plan Steering Committee

- T. Kyle advised that Overlap has initiated the stakeholder labs and they are in progress
- He confirmed that there weren't any gaps in any of the community sectors and that there have been over 1100 responses to the survey to date
- Overlap is currently working on the Insights Report
- T. Kyle confirmed that demographics will be declared
- R. Tailor asked if there is a list of the participant organizations and community groups and if they could be outlined in the Insights Report

7:26pm

8. Standing Items

a) Pandemic Recovery Update (5 mins)

- The opening and expansion hours / services is proceeding according to plan

b) Strategic Planning Update (5 mins)

- Next steps - the Steering Committee will be meeting May 12 to review the Insights Report with staff workshops to follow in June
- Early June will begin the development of the actual Strategic Plan

c) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (next update June)

d) 2021 Workplan Update (next update June)

e) Board Development & Self-Evaluation (5 mins)

- R. Tailor will send out the next workshop session at the end of the week
- M. Allin recommended that the development committee forward and that it would be good for the team to start their own research in prep for discussions in the fall

## 9. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

- a) BRD - 12 Purchasing and Procurement (with approved revision)
  - Received
  
- b) Strategic Plan Steering Committee Update - Community Engagement & Survey Text
  - Received
  
- c) Marketing & Communications Update - April 2022
  - Received

7:33pm

Move to ES

Motion to move to Executive Session moved by C. Hough

Seconded by R. Tailor

CARRIED

## 10. Executive Session

- a) Approval of Executive Session Minutes - March 22, 2022
- b) Discussions pertaining to labour relations

7:52pm

## 11. Adjournment

Motion to adjourn meeting moved by D. Ajasa

Seconded by R. Tailor

CARRIED

## Upcoming Events:

The following is a sample of some of the programs scheduled. Please go to the Calendar of Events on the library website for more information and programming.

April 3: Tech Collect Drive

May 3: Commissioner of Oaths - Springdale

May 4: Get Started with 3D Printing

May 5: TeenTalks: A National Youth Week Event

May 5: Get to Know Canada Trivia

May 11: Intergenerational Relationship Building

May 12: How to protect yourself from Identity Theft, Fraud and Scams

May 12: Pride Book Club - A Dream of a Woman by Casey Platt

May 13 - 14: MakerFest Workshops

May 17: Adulting 101 - Cybersecurity

**Upcoming Meetings:**

(via Zoom Call unless otherwise indicated)

May 24, 2022

June 28, 2022