



Minutes Brampton Library Board

Tuesday, June 22, 2021

Meeting: 6:00pm – 8:00pm

Zoom Call

BOARD: J. Massey-Singh (Chair) M. Ben (Co-chair)
G. Singh D. Ajasa
M. Allin (6:40pm) C. Hough
C. Williams

REGRETS: R. Tailor T. Chahal
H. Singh

STAFF: T. Kyle, Chief Executive Officer
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Baty, Director, Innovation & Technology
G. De Prisco, Director, Human Resources & Organizational Development
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO

Listeners: 9

6:09pm

1. Call to Order & Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee, Huron and Wendat. We also acknowledge the many First Nations, Metis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work and enjoy this land.

2. Approval of Agenda :

- a) Todd introduced IDEA Advisor, Lilian Asimwe, to the Board members
- b) Board members requested that Summer Reading Club be pulled from Agenda Item 6 a) CEO Report and added to New Business as Agenda Item 7 c)

Motion to adopt amended agenda moved by C. Hough

Seconded by D. Ajasa

CARRIED

3. Declarations of conflict of interest : None

6:12pm

4. Presentation:

a) 2021 Workplan Update

T. Kyle provided an overview of the results to date of the 2021 Workplan

Board members asked about mitigation measures that could be implemented to lesson the impact to work around fund development and other projects that could be completed despite potential restrictions and / or closures due to COVID

The senior team agreed to develop mitigation options where possible and provide a list of “critical objectives that can be attained despite any hindrances

Received

Motion to receive the 2021 Workplan Update moved by M. Ben

Seconded by G. Singh

CARRIED

6:35pm

5. Adoption of Minutes: May 25, 2021

Received

Motion to adopt minutes moved by M. Ben

Seconded by G. Singh

CARRIED

6. Consent Agenda

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Report of the Chief Executive Officer

Board member requested the Summer Reading Club item be pulled for discussion

This was added as New Business Item 7 c)

b) 2021 Final Audited Financial Statements

Received

Motion to receive the 2021 Final Audited Financial Statement moved by G. Singh

Seconded by C. Hough

CARRIED

6:40pm

7. New Business

a) Ad-hoc Summer Board Committee (5 mins)

The following Board members agreed to be the Summer Committee

J. Massey-Singh

M. Ben

G. Singh

D. Ajasa

M. Allin

b) 2022 Preliminary Budget Discussion (10 mins)

J. Simone and T. Kyle provided an overview of the 2022 Preliminary Budget

Board members discussed options to support staff through the process

Suggestions included:

Stronger social support needed

Develop a lobbying strategy that is separate from the budget ask (ie. study space, access to books / instruction, expanded hours, etc.)

Develop key messaging to target community members and social connections in a safe environment

Received

Motion to receive the 2022 Preliminary Budget Discussion moved by C. Williams

Seconded by M. Allin

CARRIED

c) CEO Report - SRC

How to reach more people - MB

Expanded CRM messaging through new card holders

People have to voluntarily subscribe to increase the database due to privacy restrictions

Received

d) Canada Day Celebrations

Board members discussed options for planning regarding Canada Day celebrations

7:10pm

8. Standing Items

a) Pandemic Recovery Update (10 mins)

T. Kyle advised that Chinguacousy, Four Corners and Springdale branches are open for limited services at 15% capacity and with enhanced sanitization protocols and that materials are no longer quarantined Awaiting direction from the Province and Peel Health regarding reopening Cyril Clark, the expansion of capacity to 25% and expanding hours and services at the open branches

The goal is to open all branches in September to coincide with back to school

Received

b) Facilities Master Plan Update (no update)

c) Strategic Planning (10 mins)

The goal is to have an RFP issued by the end of the year

d) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (next update September)

e) 2021 Workplan Update (discussed above)

f) Board Development & Self-Evaluation (10 mins)

Deferred to September

7:20pm

9. Information Items

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Marketing & Communications Activity - June 2021

Received

7:25pm

Motion to move to the Executive Session moved by M. Ben

Seconded by D. Ajasa

CARRIED

10. Executive Session

a) Approval of Minutes

b) Discussion regarding an identifiable individual

7:40pm

11. Adjournment

Motion to adjourn the Executive Session moved by D. Ajasa

Seconded by M. Allin

CARRIED

Upcoming Meetings:

(via Zoom Call unless otherwise indicated)

September 28, 2021

October 26, 2021

November 23, 2021

December - TBD