



# MINUTES

## Brampton Library Board

**Tuesday, November 27, 2018**

**7:00pm – 9:00pm**

**Four Corners Branch**

**2<sup>nd</sup> Floor Room**

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BOARD: J. Massey-Singh (Chair) K. Hay (Vice-Chair)  
P. Waters J. Awde  
M. Ben K. Ladak  
R. Bunn

REGRETS: D. Whillans M. Palleschi  
C. Phung

STAFF: R. Raven, Chief Executive Officer  
J. Baty, Director, Innovation & Technology  
J. Simone, Director, Business Management & Operations  
J. Andrews, Director, Community Engagement & Partnerships  
S. Bartoletta, Director, Branch & Neighbourhood Services  
M. Kwok, Executive Assistant to CEO  
K. Alatsas, Manager, Child & Youth Services

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**1. Call to Order:** 7:10pm

**2. Approval of Agenda:**

Motion to approve agenda M. Ben

Seconded by K. Hay

CARRIED

**3. Declarations of conflict of interest:** None

**4. Adoption of Minutes from October 23, 2018**

- Received

Motion to adopt minutes moved by R. Bunn

Seconded by J. Awde

CARRIED



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### 5. Presentation

- a. CULC Update presented by R. Raven
  - Received
  
- b. CRM Update & Presentation presented by J. Baty
  - Received

Motion to endorse CRM moved by P. Waters

Seconded by J. Awde

CARRIED

### 6. Consent Agenda

- a. Report of the Chief Executive Officer
  - Received

### 7. New Business

- a. 2019 Non-union COLA Adjustment
  - Received

Motion to approve the COLA adjustment moved by K. Ladak

Seconded by M. Ben

CARRIED

- b. Family Day Recommendation

- Received
- Board members recommended that the report be amended to review closures by the Board on an annual basis

Motion to close branches on Family Day 2019 moved by P. Waters

Seconded by K. Ladak

CARRIED

- c. Ontario Library Association (OLA) SuperConference: Board Trustee Bootcamp Agenda and Registration

- Board members to advise M. Kwok of attendance by Friday, December 7

- d. Holiday Meeting Details

- Received



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### 8. Discussion Items

- a. Board Legacy
  - Create a "Top 3" action list to focus on
  - J. Massey-Singh to survey Board members to determine importance of topics and to summarize results in a spreadsheet
  
- b. SOLS Trustee Meeting Report- verbal report
  - Received
  - J. Massey-Singh forward handouts to M. Kwok for distribution
  - R. Raven expressed her appreciation of the leadership role by the Board

### **Move to Executive Session: 8:35pm**

Motion to move to Executive Session moved by R. Bunn

Seconded by K. Ladak

CARRIED

### 9. Executive Session

- a. Information pertaining to an identifiable individual
- b. Information pertaining to a legal matter

**Motion to adjourn meeting moved by R. Bunn**

**Seconded by K. Hay**

**CARRIED**

### 10. Adjournment: 8:55pm

### 11. Upcoming Meetings:

Meetings are held at Four Corners Branch in the 2<sup>nd</sup> Floor Boardroom unless otherwise specified below:

Tuesday, December 11, 2018: Culinaria Restaurant & Events, 5732 Kennedy Road, Mississauga (the old Elliot House)