



MINUTES

Brampton Library Board

Tuesday, February 27, 2018

7:00pm – 9:00pm

Four Corners Branch

2nd Floor Boardroom

BOARD: K. Hay (Vice-Chair) M. Ben
J. Awde P. Waters
K. Ladak R. Bunn

REGRETS: M. Palleschi D. Whillans
C. Phung R. Raven
Massey-Singh (Chair)

STAFF: J. Simone, Director, Business Management & Operations
J. Baty, Director, Innovation & Technology
J. Andrews-Jotham, Director, Customer Engagement & Partnerships
G. DePrisco, Manager, Human Resources
M. Kwok, Executive Assistant to CEO
J. Mandal, Branch Manager, Chinguacousy Branch
L. Lipson, Branch Manager, Mount Pleasant Village
K. Alatsas, Manager, Children & Youth Services
J. Dickenson, Manager, Marketing & Communications
J. Muehlberg, Human Resources Advisor

1. Call to Order: 7:05pm

2. Approval of Agenda

- a. Agenda Item 8b) deferred to March

Motion to approve agenda moved by M. Ben

Seconded by R. Bunn

CARRIED

3. Declarations of conflict of interest: None

4. Adoption of Minutes from January 23, 2018:

- Received

Adoption of minutes moved by P. Waters

Seconded by M. Ben

CARRIED



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5. Business Arising from Minutes

- a. Information regarding breakdown of revenues
 - Received
 - K. Ladak summarized that children are penalized if the parents have late fees
 - the impetus behind the idea was to support literacy, give a break to a customer that doesn't have the means to pay and to ensure that materials come back
 - would prefer the materials and would forego the fines
 - reasonable option to monitor for the next 3 - 4 months to determine costs
 - J. Baty advised that fines are not against the physical material but by membership card, making it difficult at this time for the reporting of fines / fees associated to children / youth material borrowed
 - P. Waters asked about amnesty for fines and asked if this was being considered
- b. External Audit Process
 - Board members felt the report was thorough and are pleased that they will have input moving forward

6. Presentation

- a. AODA Standards and Criteria - J. Muehlberg, Human Resources Advisor
 - An overview of the AODA requirements was provided
- b. OLA SuperConference Debrief - J. Mandal, Branch Manager Chinguacousy & J. Dickenson, Manager Marketing & Communications
 - An overview of the seminars presented, learning opportunities and the protocol for sharing with fellow employees was provided

7. Consent Agenda

- a. Report of the Chief Executive Officer
 - Received

8. New Business

- a. OLA Bootcamp Summary - J. Massey-Singh, M. Ben, J. Awde, K. Hay
 - Participants provided a verbal update for the board
 - They felt it was a great sharing opportunity between board members from other library systems
 - The CEO hiring and recruiting board members forums were very insightful
 - would like to have access to the presentations if possible
 - Board members would like to see these topics on future Library Board agendas as educational opportunities
 - Members encouraged each other to invite friends who may like to be a board member



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to meetings and to do branch visits

- b. "Beyond Culture Shock" Forum Debrief - J. Massey-Singh
 - Deferred to March
- c. SOLS Meeting Representative - Saturday, April 14 (10am - 1pm) Niagara-on-the-Lake Public Library
 - R. Bunn, K. Hay and M. Ben volunteered to participate in the upcoming meeting

9. Discussion Items

- a. Library Day in Your Riding and Cabinet Shuffle - defer to a later meeting
 - i. OLA FOPL MPP Meeting Campaign Toolkit
 - ii. 2018 OLA FOPL Budget Submission
- b. Avenue Edmonton Article
 - Received

10. Information Items

- a. Inspiring Connections Magazine - inaugural issue
 - Received

Move to Executive Session - 8:08pm

Motion to move to Executive Session moved by P. Waters

Seconded by R. Bunn

CARRIED

11. Executive Session

- a. Approval of minutes

12. Adjournment - 8:15pm

Motion to adjourn meeting moved by M. Ben

Seconded by K. Ladak

CARRIED

13. Upcoming Special Events (Events to which Library Board members are invited):

- a. Springdale Branch Grand Opening - March 6, 2018
 - Confirmed Attendees - J. Massey-Singh, J. Awde, K. Ladak, R. Bunn, M. Ben

14. Upcoming Meetings:

Meetings are held at Four Corners Branch in the 2nd Floor Boardroom unless otherwise specified



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below:

Tuesday, March 27, 2018 - Springdale Branch

Tuesday, April 24, 2018

Tuesday, May 22, 2018

Tuesday, June 26, 2018

Tuesday, September 25, 2018

Tuesday, October 23, 2018

Tuesday, November 27, 2018

Tuesday, December 2018 (TBD)