



Minutes Brampton Library Board

Tuesday, March 27, 2018

7:00pm – 9:00pm

Springdale Branch

Program Room

BOARD: J. Massey-Singh (Chair) K. Hay (Vice-Chair)
J. Awde P. Waters
K. Ladak R. Bunn
M. Ben C. Phung
M. Palleschi

REGRETS: D. Whillans

PRESENTERS: F. Velji, Director, Office of Internal Audit, City of Brampton

STAFF: R. Raven, Chief Executive Officer
J. Simone, Director, Business Management & Operations
J. Baty, Director, Innovation & Technology
J. Andrews-Jotham, Director, Customer Engagement & Partnerships
G. DePrisco, Manager, Human Resources
M. Kwok, Executive Assistant to CEO
S. Bartoletta Branch Manager, Springdale Branch
L. Lipson, Branch Manager, Mount Pleasant Village
C. Poggiaroni, Manager, Collections
K. Alatsas, Manager, Children & Youth Services
A. Clarke, Data Librarian

GUESTS: S. Alleyne, Community Member

Chair J. Massey-Singh delayed (7:15pm); Vice-Chair K. Hay assumed the Chair until arrival

1. Call to Order: 7:00am

2. Approval of Agenda

- Board members moved to float presentations to accommodate schedules
Motion to approve agenda moved by K. Ladak
Seconded by J. Awde
CARRIED



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3. Declarations of conflict of interest

None

4. Presentation

- a. Internal Audit Education - F. Velji, Director, Office of Internal Audit, City of Brampton
 - M. Palleschi commented that as the current chair of audit R. Raven and F. Velji complement each other well and will take the Library to the next level through new exciting endeavours;
 - city procurement policy and legal services - would like to ensure that the Library is using the most effective and agile process available
 - F. Velji advised that Library staff are using the best approach for procurement and that legal services are currently under review with the City Solicitor
 - M. Palleschi would like to have a discussion once the review is completed
 - R. Raven commented that this was an opportunity for the Library Board to submit and investigate opportunities with the City of Brampton legal department

5. Adoption of Minutes from Tuesday, February 27, 2018

- Received

Motion to adopt minutes moved by K. Ladak

Seconded by M. Ben

CARRIED

6. Business Arising from Minutes

- a. "Beyond Culture Shock" Debrief - J. Massey-Singh (deferred from February meeting)
 - J. Massey-Singh advised that this was an invitation only event hosted by the Ontario Government and the Ismaili Council for Ontario at the Aga Khan Museum
 - Brampton Library was one of the few libraries invited to participate
 - participants gathered to collaborate on funding opportunities moving forward
 - invitees consisted of arts and culture based agencies
 - a strategic document will be presented once completed
 - this forum provided an excellent opportunity to represent libraries
 - a large Brampton - Peel voice was in attendance
 - Documents and pictures will be forwarded to M. Kwok for distribution to Board members



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7. Consent Agenda

- a. Report of the Chief Executive Officer
 - Received

8. New Business

- a. CEO Workplan
 - Received
 - R. Raven requested that the Facilities Master Plan be added to the April Board Agenda for discussion
 - board members agreed that the plan is due for review and could potentially include community engagement, feedback from the City, workshops, etc.
 - all members agreed that this is a project of significance
 - R. Raven will forward the current plan to Board members next week for review
 - M. Palleschi requested an update regarding the SouthWest Interim location
 - J. Simone advised that Library staff is in negotiations for a five thousand square foot space adjacent to a grocery store, daycare and assisted learning school
 - Staff are currently formulating a plan of action for the space
 - R. Raven advised that there is potential to be at this location for an extended period of time
 - Staff are currently investigating funding and partnership opportunities which can be leveraged at all branch locations
 - J. Massey-Singh suggested contacting other systems for options regarding smaller spaces
 - an excellent discussion opportunity would be through the Southern Ontario Library Systems (SOLS) trustee meetings
 - M. Palleschi commented that Wards 1 & 5 were an underutilized area with potential for a community centre/library and recommended discussing options with Council

Motion to adopt the Workplan moved by R. Bunn

Seconded by M. Ben

CARRIED

9. Discussion Items

- a. Library Day in Your Riding and Cabinet Shuffle (deferred from February meeting)
 - K. Hay commented on the importance of promoting libraries to candidates and representatives coming into an election year



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- J. Awde recommended sending a letter to initiate a conversation and engage
- J. Massey-Singh agreed that drafting a letter to put in front of potential candidates to leverage the library in the community would be beneficial
 - J. Massey-Singh, K. Ladak and J. Awde will work to develop a letter
- Board members asked what opportunities there could be for the library to assist in the upcoming election
- R. Raven advised that OLA and FOPL will provide information regarding the library's role during elections
- Potential opportunities could be:
 - debates or town halls to advertise the services of the library
 - publish results at branches
 - petition support from the community

10. Education

- a. Brampton Library Data Site & Data Partner Updates - A. Clarke, Data Librarian
 - Received
 - Board members asked how Assets were determined - ie. Place of Worship, Settlement Service
 - M. Palleschi inquired about how our registrations compare to other municipalities
 - R. Raven advised that the best comparisons are capita per square foot and that more information could be provided at a future board meeting

Move to Executive Session: 8:18pm

Motion to move to Executive Session moved by K. Hay

Seconded by R. Bunn

CARRIED

11. Executive Session

- a. Discussion pertaining to labour relations

12. Adjournment: 9:08pm

Motion to adjourn meeting moved by R. Bunn

Seconded by K. Hay

CARRIED



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13. Upcoming Meetings:

Meetings are held at Four Corners Branch in the 2nd Floor Boardroom unless otherwise specified below:

Tuesday, April 24, 2018

Tuesday, May 22, 2018

Tuesday, June 26, 2018

Tuesday, September 25, 2018

Tuesday, October 23, 2018

Tuesday, November 27, 2018

Tuesday, December 2018 (TBD)