



Minutes Brampton Library Board

Tuesday, October 26, 2021

Meeting: 6:00pm – 8:00pm

Zoom Call

BOARD: J. Massey-Singh (Chair) M. Ben (Co-chair)
G. Singh D. Ajasa
M. Allin C. Hough
C. Williams R. Taylor

REGRETS: H. Singh

STAFF: T. Kyle, Chief Executive Officer
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Baty, Director, Innovation & Technology
G. De Prisco, Director, Human Resources & Organizational Development
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO

Listeners: 9

6:05pm

1. Call to Order & Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee, Huron and Wendat. We also acknowledge the many First Nations, Metis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work and enjoy this land.

2. Approval of Agenda :

M. Allin requested that Library Board meeting time be added to Agenda Item 6 e)

M. Ben requested that the Tech Connect item be pulled from Agenda Item 5 a) CEO Report

Motion to adopt the amended agenda moved by C. Hough

Seconded by M. Ben

CARRIED

3. Declarations of conflict of interest : None

4. Adoption of Minutes: September 28, 2021

Received

Motion to adopt minutes moved by M. Allin

Seconded by M. Ben

CARRIED

5. Consent Agenda

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Report of the Chief Executive Officer

Received

6:10pm

6. New Business

a) Policy Review Schedule

Received

- Board members asked what the process is for identifying any potential new policies
- Recommendations for new or updated policies can come from staff or Board members
- Board members asked if there is a possibility of a policy auditing compliance of policies that are at high risk including education for the Board regarding risk analysis and highlighting which policies require a higher level of scrutiny
- T. Kyle will provide an outline of changes with reasoning and risk analysis when presenting the upcoming policies being reviewed
- A recommendation was made to develop a compliance checklist to refer to to ensure that high risk policies are adhered to
- J. Massey-Singh will develop a list for Board members to refer to to ensure Board members are in compliance
- Board members asked if there should be a differentiation between Board policies vs Operational Policies and that this was a good opportunity to determine what is the purview of the CEO and what is a governance / advocacy of the Board in order to maintain a difference between operational policies and compliance policies
- An assessment of policies will be presented to the Board in November

b) Policies with no recommended revisions:

BRD - 01 Mission, Vision and Values Statement

Motion to adopt policy moved by C. Hough

Seconded by G. Singh

CARRIED

BRD - 02 Intellectual Freedom Statement

Motion to adopt policy moved by R. Taylor

Seconded by M. Allin

CARRIED

BRD - 03 Purpose of the Board

Motion to adopt policy moved by M. Ben

Seconded by G. Singh

CARRIED

BRD - 05 Governing Statement on Policy Administration

Motion to adopt policy moved by C. Williams

Seconded by D. Ajasa

CARRIED

BRD - 19 Indigenous Acknowledgement

M. Allin to provide some options for Land Acknowledgement statements

Motion to adopt policy moved by M. Ben

Seconded by C. Hough

CARRIED

c) Policies with substantial revisions:

BRD - 20 Inclusion, Diversity, Equity and Accessibility (IDEA) Policy

Received

Board members asked when and how often would this policy be reviewed as we move through the CCDI workplan and recommended that it be included in the compliance review and that it is reviewed annually to ensure accountability

Motion to adopt policy moved by C. Hough

Seconded by C. Williams

CARRIED

BRD - 24 Recruitment and Selection Policy

Received

Motion to adopt policy moved by R. Taylor

Seconded by D. Ajasa

CARRIED

d) Q3 Financial Update

J. Simone provided an overview of the Q3 Financials

Motion to receive update moved by M. Allin

Seconded by C. Hough

CARRIED

e) December Board meeting date & meeting time discussion(5 mins)

Board members agreed to December 14 for the December meetings (Councillor Williams bday)

J. Massey-Singh agreed to forward a Google poll to determine start time of future meetings

f) Tech Connect

M. Ben thanked the BL team for amazing work and recommended curating and including these stories as part of the impact of the library during budget negotiations and submissions

7:15pm

7. Standing Items

a) Pandemic Recovery Update

Capacity limits and masking protocols will be maintained in accordance with the City and Region of Peel

Government has not yet informed if Libraries are included in the vaccinations and capacity restrictions Received

Motion to receive update moved by C. Hough

Seconded by D. Ajasa

CARRIED

b) Facilities Master Plan Update - verbal

Staff is In the process of developing materials to initiate community consultation in the upcoming weeks Update to be provided at the November meeting and to Council in December

c) Strategic Planning - verbal

Request for Proposal (RFP) submissions due on Friday

The Steering Committee meeting will be set up on November 10

d) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (next update December)

e) 2021 Workplan Update (next update December)

f) Board Development & Self-Evaluation

Deferred to November meeting

8. Information Items

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Presentation to City of Brampton Planning and Development Services Committee re: Brampton Library and Urban Community Hubs

Motion of Receipt from City Clerk re: Brampton Library Pre-Budget Progress Updates

b) Marketing & Communications Update - October 2021

7:35pm

Move to Executive Session:

Motion to move to Executive Session moved by C. Hough

Seconded by M. Allin

CARRIED

9. Executive Session

- a) Approval of Minutes
- b) Discussion regarding labour relations
- c) Discussion regarding an identifiable individual

8:40pm

10. Adjournment

Motion to adjourn meeting moved by M. Ben

Seconded by R. Taylor

CARRIED

Upcoming Meetings:

(via Zoom Call unless otherwise indicated)

November 23, 2021

December 14, 2021