



Minutes Brampton Library Board

Tuesday, November 23, 2021

Meeting: 6:00pm – 8:00pm

Zoom Call

BOARD: J. Massey-Singh (Chair) M. Ben (Co-chair)
 G. Singh D. Ajasa
 M. Allin C. Hough
 C. Williams R. Taylor
 H. Singh G. Nnolim

STAFF: T. Kyle, Chief Executive Officer
 S. Bartoletta, Director, Branch & Neighbourhood Services
 J. Baty, Director, Innovation & Technology
 G. De Prisco, Director, Human Resources & Organizational Development
 J. Simone, Director, Business Management & Operations
 S. Uttangi, Director, Community Engagement & Partnerships
 M. Kwok, Executive Assistant to CEO

Listeners: 9

6:05pm

1. Call to Order & Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee, Huron and Wendat. We also acknowledge the many First Nations, Metis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work and enjoy this land.

2. Approval of Agenda

Board members asked to pull the Facilities Master Plan outreach information from the CEO Report

Motion to adopt the amended agenda moved by M. Allin

Seconded by G. Singh

CARRIED

3. Declarations of conflict of interest: None

6:10pm

4. Presentation:

- a) Marketing & Communication Initiatives - June Dickenson, Manager, Marketing & Communications (15 mins)
 - J. Dickenson provided an overview of upcoming initiatives
 - Board members asked how increased marketing efforts could be linked to fundraising
 - There are opportunities to connect through the CRM as well as investigate employee giving campaigns
 - Staff will consider the possibility of connecting with large corporations in Brampton to inquire regarding employee giving
 - Currently investigating the possibility of advertising in alternative languages
 - Received

Motion to receive the report moved by C. Williams

Seconded by R. Taylor

CARRIED

5. Adoption of Minutes: October 26, 2021

Received

Motion to adopt minutes moved by C. Hough

Seconded by R. Taylor

CARRIED

6:20pm

6. Consent Agenda

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

- a) Report of the Chief Executive Officer

Received

6:20pm

7. Business Arising from Minutes

- a) Board meeting times
 - The survey conducted by the Board Chair indicated that the majority of Board members preferred maintaining a 6pm start time for Board meetings
- b) Policy Compliance Reporting (5 mins)
 - A report will be presented at the December meeting

6:25pm

8. New Business

- a) Policy Review (10 mins)
 - i) BRD - 06 Corporate Accessibility

Motion to adopt the Corporate Accessibility Policy moved by R. Tailor

Seconded by C. Hough

CARRIED

ii) BRD - 07 Health & Safety

Motion to adopt the Health & Safety Policy moved by M. Ben

Seconded by D. Ajasa

CARRIED

iii) BRD - 08 Workplace Discrimination and Sexual Harassment Prevention

Motion to adopt the Workplace Discrimination and Sexual Harassment Prevention Policy moved by C.

Williams

Seconded by G. Singh

CARRIED

iv) BRD - 09 Workplace Violence Prevention

Motion to adopt the Workplace Violence Prevention Policy moved by H. Singh

Seconded by M. Allin

CARRIED

v) BRD - 04 Procedural By-Laws of the Library Board

- The board will review this policy over the next few months and provide feedback for Board continuity purposes
- Board members will provide comments at the December meeting
- Staff will provide a copy for editing purposes
- This policy will be added to Business Arising
- Target date for completion is May 2022

Board Chair J. Massey-Singh welcomed new member G. Nnolim to the Board

b) Library Holiday Schedule 2022 (5 mins)

- Received
- Day of Truth and Reconciliation will be observed in accordance with the City
- The province is looking at the possibility of legislating this day as a stat holiday
- IDEA advisor and staff are developing materials and messaging for the public

Motion to receive schedule moved by D. Ajasa

Seconded by M. Allin

CARRIED

6:40pm

9. Standing Items

a) Pandemic Recovery Update (5 mins)

- The Library continues to follow the restrictions and guidelines outlined by the Province, Peel Region Health and the City of Brampton
 - The Ministry advised that libraries are not included in the directive to require vaccinations in order to lift capacity restrictions
 - They also confirmed that establishing an independent vaccine policy would not change any restrictions
- b) Facilities Master Plan Update (5 mins)
- Staff are presenting to Council on December 1
 - Feedback is continuing in an effort to solicit feedback from the public
 - More information will be available at the December meeting
- c) Strategic Planning (10 mins)
- The committee met to review submissions
 - Discussion will continue in the Executive Session due to confidentiality protocols
- d) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (next update December)
- e) 2021 Workplan Update (next update December)
- f) Board Development & Self-Evaluation (5 mins)
- Deferred

7:05pm

10. Information Items

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

- a) Marketing & Communications - November 2021
- Received

7:10pm

Motion to move to Executive Session moved by M. Allin

Seconded by M. Ben

CARRIED

11. Executive Session

- a) Approval of Minutes (5 mins)
- b) Discussion regarding labour relations (10 mins)
- c) Discussion regarding an identifiable individual (25 mins)

8:50pm

12. Adjournment

Motion to adjourn meeting moved by M. Ben

Seconded by R. Taylor

CARRIED

Upcoming Events:

The following is a sample of some of the programs scheduled. Please go to the Calendar of Events on the library website for more information and programming.

November 25: Brampton Tech Talks - Cybersecurity Entrepreneurship in Brampton

November 30: Virtual Maker Meetup - Making the Holidays Bright

December 1: If Nothing Changes, Nothing Changes - A conversation around diversity and inclusion

December 8: How to Access Low cost and Free Resources in Peel Region

December 11: Virtual Kids Discovery Club - Zipline Challenge

December 14: Adulting 101 - Know Your Tenant Rights

Upcoming Meetings:

(via Zoom Call unless otherwise indicated)

December 14, 2021

January 25, 2022

February 22, 2022

March 22, 2022

April 26, 2022

May 24, 2022

June 28, 2022