



Minutes Brampton Library Board

Tuesday, December 20, 2022

Meeting: 6:00pm – 7:00pm

Four Corners Branch Auditorium

BOARD: M. Ben - Chair R. Tailor - Vice Chair
G. Singh J. Massey-Singh
D. Ajasa G. Nnolim
P. Vicente (dep 6:30pm) N. Kaur Brar

REGRETS: M. Allin C. Hough

STAFF: T. Kyle, Chief Executive Officer
J. Baty, Director, Innovation & Technology
G. De Prisco, Director, Human Resources
J. Simone, Director, Business Management & Operations
M. Kwok, Executive Assistant to the CEO
A. Clarke, Coordinator Performance Measures and Data
J. Dickenson, Manager Marketing & Communications

6:09pm

1. Call to Order & Land Acknowledgement

The chair welcomed Regional Councillors Brar and Vicente as new members of the Board.

Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee and Huron-Wendat. We also acknowledge the many First Nations, Métis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work on and enjoy this land.

2. Approval of Agenda

Motion to adopt agenda moved by J. Massey-Singh

Seconded by R. Tailor

CARRIED

3. Declarations of conflict of interest: None

4. Adoption of Minutes: November 22, 2022

Received

Motion to adopt minutes moved by G. Singh

Seconded by D. Ajasa

CARRIED

6:12pm

5. Presentations

- a) 2022 Q3 Workplan Report Card and KPI Update presented by Todd Kyle, CEO and Alison Clarke, Coordinator Performance Measures and Data (20 mins)

Board members asked if we measured the right things and set the right priorities

The report confirms that we are making progress and that concentration of future considerations will be reassessed as we move into 2023

G. Singh asked why numbers have not picked up and why this is? Has fines-free impacted the borrowing prospects?

T. Kyle assured that attendance and borrowing is closely related to the fact there are less people visiting the branches. There is no indication that the availability of materials is challenged

Hard to say if there is a challenge with the attractiveness of the available materials

D. Ajasa affirmed that there is a time for reflection. This may be the "new normal" due to the availability of electronic materials

Might be time to interpret the data a little differently to meet this normal or reality

How does data compare to other libraries (north america)

Extrapolate that people don't necessarily work in the office 5 days a week and this may translate to physical visits as well

Encourages staff to evaluate how to track these new trends and respond to new needs

R. Tailor asked if we can compare to other library market penetration - data not available due to the lack of data software usage by other systems

Asked about the feedback re: IDEA - too early to determine data

CCDI redoing staff demographic in January to update the diversity data

What are the roles of the ERG's? Review and create awareness for policies, procedures and environment

Councillor Brar stated that most contact and learning is online - kids take books from the library but homework is online

G. Nolim agreed with the previous comments and supported the attention that needs to be directed to determining what new metrics might need to be considered

Be considerate of the "digital divide" for customers who are challenged by access to technology and services

Motion to receive report moved by J. Massey-Singh

Seconded by R. Tailor

CARRIED

6. Consent Agenda

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

- a) Report of the Chief Executive Officer

Received as part of the agenda adoption

6:50pm

7. New Business

- a) 2023 Holiday Closures

Received

Motion to receive report moved by D. Ajasa

Seconded by G. Singh

CARRIED

- b) 2023 Meeting Schedule

Received

- c) 2023 Board Meeting Topics

Received

6:55pm

8. Standing Items

- a) Strategic Planning Update (5 mins)

Community and stakeholder engagement to be launched in the upcoming weeks

- b) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (included in 5 a)

- c) 2021 Workplan Update (included in 5 a)

- d) Board Legacy Document (10 mins)

The final version of the legacy document has been provided for review

The Board agreed that this agenda item will be removed from the agenda moving forward

9. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

- a) Marketing & Communications Update - December 2022

Received as part of the agenda adoption

7:02pm

Motion to move to ES:

Motion to adjourn regular session moved by D. Ajasa

Seconded by G. Singh

CARRIED

10. Executive Session

- a) Approval of Executive Session Minutes
- b) Personal matters about an identifiable individual

7:30pm

11. Adjournment:

Motion to adjourn regular session moved by G. Singh

Seconded by D. Ajasa

CARRIED

Upcoming Meetings:

(via [Zoom Call](#) unless otherwise indicated)

January 24, 2023

February 28, 2023

March 28, 2023