

Seconded by J. Massey-Singh

CARRIED

6:10pm

5. Business Arising from Minutes

a) Policy Compliance Report (15 mins)

- T. Kyle provided an overview of the report and expected next steps
- Proposed changes to policies will assist in mitigating potential risks
- Received

Motion to receive report moved by J. Massey-Singh

Seconded by M. Allin

CARRIED

b) Information Security Update - March meeting

6:20pm

6. Consent Agenda

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Report of the Chief Executive Officer

6:25pm

7. New Business

a) Draft 2022 Strategic Workplan and Key Performance Measures (10 mins)

- T. Kyle provided an overview of the workplan including the targeted KPI's
- Reports will be provided on a quarterly basis

Motion to receive report moved by C. Hough

Seconded by J. Massey-Singh

CARRIED

b) Draft 2021 Q4 Financial Operating Results (10 mins)

- J. Simone provided an overview of the report

Motion to receive report moved by M. Allin

Seconded by D. Ajasa

CARRIED

c) Policy Review (30 mins)

- Updated Policy Review Schedule
- Received

d) Policy Review Overview: BRD - 04 & BRD - 30

- T. Kyle provided a summary of the document
- Received

i) BRD - 04 Procedural By-Laws of the Library Board

- Amend the qualifications to say that board members must be a Canadian resident or a permanent resident of Canada
- Board members agreed to schedule 10 meetings per year and convene a minimum of 7 meetings but
- Motion to receive and adopt this policy pending amendment to include the update to Canadian citizenship

Motion to receive and adopt BRD-04 policy moved by C. Hough

Seconded by J. Massey-Singh

CARRIED

ii) BRD - 30 Library Board Code of Conduct

- Board members recommended further clarification regarding escalation of complaints past an ad-hoc committee ie. City Clerk
- Adjust or clarify wording regarding the expression of opinions, perspectives and board decisions shared outside of Board meetings (ie. to the public)
- Board members requested that to make amendments and resubmit this policy as Business Arising at the March meeting

iii) BRD - 11 Donations and Gifts

- Received

Motion to receive and adopt BRD-11 policy moved by M. Allin

Seconded by D. Ajasa

CARRIED

e) OLBA Bootcamp Recap (5 mins)

- R. Tailor provided an overview of the sessions
- M. Kwok will investigate accessibility to the session recordings
- Received

7:37pm

8. Standing Items

a) Pandemic Recovery Update (5 mins)

- T. Kyle advised that the branches were reopened as of Feb 22 for study and services
- Capacities remain at 100% while maintaining distancing measures
- Mount Pleasant Village Branch is reopening on March 1
- Security measures will be discontinued the end of February with the exception of Four Corners

- Planning to pilot some in person programs following the March 21 initiatives
 - Received
- b) Facilities Master Plan - final discussion
- The Board agreed that this agenda item will to be removed as a Standing Item
 - Updates will be provided on a report basis as the plan as implemented
- c) Strategic Planning Update (5 mins)
- Overlap is working on the plan for public and staff engagement
 - Board is requesting more consistent and number of updates to the Steering Committee as the process proceeds
 - Updates to the board will remain at the LB meetings
 - Received
- d) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (next update March)
- e) 2021 Workplan Update (next update March)
- f) Board Development & Self-Evaluation (5 mins)
- R. Tailor will be introducing the SOLS learning opportunities
 - She will distribute a survey to Board members via email
 - Move to update status

The board thanked the team for all their work in managing through the pandemic during the past months

7:54pm

9. Information Items

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

- a) Marketing & Communications Update - February 2022

7:54pm

Motion to move to Executive Session moved by C. Hough

Seconded by G. Singh

CARRIED

10. Executive Session

- a) Approval of Executive Session Minutes regarding an identifiable individual (5 mins)

7:58pm

11. Adjournment

Motion to adjourn meeting moved by M. Allin

Seconded by G. Singh

CARRIED

Upcoming Events:

The following is a sample of some of the programs scheduled. Please go to the Calendar of Events on the library website for more information and programming.

March 3: Connections: Art + Book Club - One Game at a Time by Harnarayan Singh

March 7: Up for Discussion Book Club - Indians on Vacation by Thomas King

March 9: Women's Health

March 12: Teen Take & Make Kit

March 12: Virtual Fix It Clinic

March 16: Mulling over Mysterious Eels!

March 22: Adulting 101 - How to Start a Side Hustle

March 26: Virtual Robot Programming - with Nat's Robotics Academy

Upcoming Meetings:

(via Zoom Call unless otherwise indicated)

March 22, 2022

April 26, 2022

May 24, 2022

June 28, 2022