



Minutes Brampton Library Board

Tuesday, October 25, 2022

Meeting: 6:00pm – 8:00pm

Zoom Call

BOARD: M. Ben - Chair C. Hough
J. Massey-Singh D. Ajasa (dep. 7:05pm)
M. Allin G. Nnolim

REGRETS: R. Tailor - Vice Chair G. Singh
H. Singh

STAFF: T. Kyle, Chief Executive Officer
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Baty, Director, Innovation & Technology
G. De Prisco, Director, Human Resources
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO

Listeners: 5

6:03pm

1. Call to Order & Land Acknowledgement
Call to Order - Temporary Quorum Amendment
Received

Motion to temporarily amend quorum moved by M. Allin
Seconded by C. Hough
CARRIED

Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee and Huron-Wendat. We also acknowledge the many First Nations, Métis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work on and enjoy this land.

2. Approval of Agenda
Motion to approve agenda moved by J. Massey-Sing
Seconded by C. Hough

CARRIED

3. Declarations of conflict of interest : None

4. Adoption of Minutes: September 27, 2022

Motion to adopt minutes moved by D. Ajassa

Seconded by J. Massey-Singh

CARRIED

6:10pm

5. Presentations & Delegations

a) Strategic Plan Overview presented by Rachel Hofstetter, Vice President & General Manager and Ben Balfour, Senior Designer, Overlap Associates

R. Hofstetter provided an overview of the draft strategic plan

Board members were satisfied with the development and details in the plan

b) Strategic Plan Overview and Briefing Note

T. Kyle provided an overview regarding next steps

The draft plan and presentation will be uploaded to the Board Site for reference

Motion to adopt the Strategic Plan proceed with next steps moved by C. Hough

Seconded by D. Ajassa

CARRIED

6:45pm

6. Consent Agenda (No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

a) Report of the Chief Executive Officer

Received as part of the agenda approval

6:45pm

7. New Business

a) Q3 Financial Statements

J. Simone provided an overview of the financial statements

He noted that the summer programs had high participation and that after hours study has been re-introduced and attendance is also high

Received

Motion to receive financial statements moved by J. Massey-Singh

Seconded by C. Hough

CARRIED

b) Final Policy Review

i) SMT - 09 Electronic Monitoring

T. Kyle provided an overview of the policy and advised that it has been introduced and implemented with employees per legislated direction

Received

Motion to receive the Electronic Monitoring policy moved by M. Allin

Seconded by D. Ajasa

CARRIED

c) Staff Day - Service Awards Invite

T. Kyle advised that Staff Day has been scheduled for November 11

Board members are invited to participate in acknowledging the Service Awards recipients at approximately 3:30pm

Board members are asked to advise M. Kwok if they will be participating as soon as possible

d) December Library Board meeting date and format

Date: December 20

Time: 6:00pm - Board Meeting; 7:00pm - 8:00pm Social

Location: FC Auditorium proposed but to be confirmed

7:00pm

8. Standing Items

a) Strategic Planning Update (included in Agenda Item 5 a)

b) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (next update December)

c) 2021 Workplan Update (next update December)

d) Board Legacy Document

Board members will work to incorporate the new Strategic Plan into the document

7:10pm

9. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

a) Marketing & Communications Update - October 2022

Received as part of the adoption of the agenda

7:10pm

Motion to move to Executive Session moved by J. Massey-Singh

Seconded by C. Hough

CARRIED

10. Executive Session

a) Approval of Executive Session Minutes - June 21, 2022

- b) Matters pertaining to labour relations
- c) A proposed or pending acquisition or disposition of property by the Board
- d) Personal matters about an identifiable individual

7:45pm

11. Adjournment

Motion to adjourn meeting moved by C. Hough

Seconded by J. Massey-Singh

CARRIED

Upcoming Meetings:

(via [Zoom Call](#) unless otherwise indicated)

November 22, 2022

December - TBD