



# Minutes

## Brampton Library Board

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**Tuesday, November 22, 2022**

**Meeting: 6:00pm – 8:00pm**

Zoom Call

BOARD: M. Ben - Chair R. Tailor - Vice Chair  
C. Hough G. Singh (arr 7:00pm)  
J. Massey-Singh (dep 6:50pm) D. Ajasa (arr 6:15pm)  
M. Allin G. Nnolim

REGRETS:

STAFF: T. Kyle, Chief Executive Officer  
S. Bartoletta, Director, Branch & Neighbourhood Services  
J. Baty, Director, Innovation & Technology  
G. De Prisco, Director, Human Resources  
J. Simone, Director, Business Management & Operations  
S. Uttangi, Director, Community Engagement & Partnerships  
M. Kwok, Executive Assistant to the CEO

LISTENERS: 7

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6:05pm

1. Call to Order & Land Acknowledgement

Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee and Huron-Wendat. We also acknowledge the many First Nations, Métis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work on and enjoy this land.

2. Approval of Agenda

R. Tailor requested the following items be pulled for discussion from Agenda Item 5 a) Report of the CEO and added to Agenda Item 6) New Business

6 e i) Customer Appreciation Week

6 e ii) Staff Day

Motion to adopt amended agenda moved by J. Massey-Singh

Seconded by M. Allin

CARRIED

3. Declarations of conflict of interest: None

6:08pm

4. Adoption of Minutes: October 25, 2022

Motion to adopt minutes moved by C. Hough

Seconded by M. Allin

CARRIED

5. Consent Agenda

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

a) Report of the Chief Executive Officer

Received as part of the agenda adoption

6:10pm

6. New Business

a) Cyber Security Risk Assessment

J. Baty provided an overview of the assessment

Received

Motion to receive the Cyber Security Risk Assessment moved by C. Hough

Seconded by R. Tailor

CARRIED

b) Legislated Policy Review

i) BRD - 06 Corporate Accessibility

Received

Motion to approve BRD-06 Corporate Accessibility policy moved by C. Hough

Seconded by M. Allin

CARRIED

ii) BRD - 07 Health & Safety

Received

Motion to approve BRD-07 Health & Safety policy moved by D. Ajasa

Seconded by R. Tailor

CARRIED

iii) BRD - 08 Workplace Discriminatory and Sexual Harassment Prevention

Received

Motion to approve BRD-08 Workplace Discriminatory and Sexual Harassment Prevention policy moved by M. Allin

Seconded by C. Hough

CARRIED

iv) BRD - 09 Workplace Violence Prevention

Received

Motion to approve BRD-09 Workplace Violence Prevention policy moved by R. Taylor

Seconded by D. Ajasa

CARRIED

c) Nominating Committee for 2023 Board Chair and Vice-Chair Elections (10 mins)

Nomination Committee

M. Allin expressed concern with the fact that the same people are consistently on the committees and would recommend that there are 5 members for the committee

Board members discussed the viability of a higher number of committee members and the process of selecting the Chair and Vice-Chair and agreed to remain at the agreed upon 4 members for the committee

d) Elections Summary Working Sheet

The Nomination Committee will consist of the following Board members:

D. Ajasa

R. Taylor

G. Nnolim

M. Allin

e) OLA SuperConference (Feb 1 - 4) & Virtual Library Board Bootcamp Session (Sat, Feb 4 - more details to follow in December / January)

Board members to email M. Kwok if they are interested in registering for the conference and / or the virtual Bootcamp

f) Items pulled from Agenda Item 5 a) Report of the CEO

Acknowledgement of Customer Appreciation Week

R. Taylor expressed thanks and appreciation to staff for the work and the success of Customer Appreciation Week

Acknowledgement of Staff Day

R. Taylor expressed appreciation for all the staff has managed during COVID and over the past year as programming is reinstated

7:20pm

7. Standing Items

a) Strategic Planning Update

T. Kyle provided a brief update re: upcoming communications to staff and the public

Received

b) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (next update December)

c) 2021 Workplan Update (next update December)

d) Board Legacy Document (10 mins)

Work continues on the development of this document

R. Tailor provided an overview of the working document and will share with Board members when the final draft is completed

She will contact M. Kwok regarding the best method to share with the members

#### 8. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

a) Marketing & Communications Update - November 2022

b) Strategic Plan Bookmark

7:30pm

Motion to move to Executive Session moved by C. Hough

Seconded by C. Hough

CARRIED

#### 9. Executive Session

a) Approval of Executive Session Minutes

b) Matters pertaining to labour relations

7:30pm

#### 10. Adjournment

Motion to adjourn regular session moved by R. Tailor

Seconded by D. Ajasa

CARRIED

#### **Upcoming Meetings:**

(via [Zoom Call](#) unless otherwise indicated)

December 20, 2022 - Four Corners Auditorium