



Minutes Brampton Library Board

Tuesday September 26, 2023

7:00pm – 9:00pm

Four Corners Branch - 2nd Floor Boardroom

BOARD: R. Tailor - Chair
T. Atwal (via phone)
D. Jones
N. Russell
P. Vicente
M. Ben - Vice Chair (via phone)
N. Dhaliwal
N. Kaur Brar
A. Singh

STAFF: T. Kyle, Chief Executive Officer
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Baty, Director, Innovation & Technology
G. De Prisco, Director, Human Resources
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to the CEO

GUESTS: A. Desai, Associate Planner, Montieth Brown Planning Consultants
A. Clarke, Coordinator, Performance Measures and Data
M. Marji, Branch Librarian, Mount Pleasant Village

7:07pm

1. Call to Order & Land Acknowledgement

Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee and Huron-Wendat. We also acknowledge the many First Nations, Métis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work on and enjoy this land.

2. Approval of Agenda:

R. Tailor added the following to New Business Agenda Item 7:

- OLBA Learning Session
- December meeting date
- Service Delivery meeting with the City of Brampton
- Brampton Arts Organization and Brampton Library's Artist in Residence
- Chinguacousy Relocation

Motion to adopt amended agenda moved by N. Dhaliwal

Seconded by Councillor Vicente

CARRIED

3. Declarations of conflict of interest: None

4. Adoption of Minutes: June 27, 2023

Motion to adopt minutes moved by Councillor Brar
Seconded by D. Jones
CARRIED

7:10pm

5. Presentations

- a) Facilities Master Plan Addendum presented by Anand Desai, Associate Planner, Montieth Brown Planning Consultants (25 mins)
 - i) Library Facilities Master Plan - January 2022

A. Desai provided an overview of the report, updates and recommendations

Consideration needs to be given to the influx of post-secondary students, including students from the new Toronto Metropolitan University, that will occur over the next few years

Questions raised included:

Is the aspiration of 30k sqft too low for a target to replace Chinguacousy Ski Chalet?

Is there an opportunity or potential for more than one district library or a combination of district and neighbourhood libraries?

Board members agreed to provide feedback to Montieth Brown within the next 3 weeks

R. Tailor agreed to distribute a method for the feedback

A. Desai advised that the target date for the final report would be the end of the year

Received

Motion to receive report moved by A. Singh

Seconded by N. Russell

CARRIED

- b) 2023 Strategic Workplan & KPI's including IDEA Update presented by T. Kyle, CEO and A. Clarke, Coordinator, Performance Measures and Data (15 mins)

T. Kyle and A. Clarke provided an overview of the update

A. Clarke provided a background on KPI criteria and how results are calculated

As of September 25, active cardholders are at 100% of pre-pandemic levels

Received

Motion to receive report moved by A. Singh

Seconded by N. Kaur Brar

CARRIED

8:15pm

6. Items Arising from Minutes

- a) 2024 budget update (15 mins)

T. Kyle provided an overview of the update

Received

Motion to receive report moved by D. Jones

Seconded by N. Russell

CARRIED

8:30pm

7. New Business

a) Agenda Composition (10 mins)

R. Tailor provided an overview of how agendas are developed and what each of the agenda topics address

Received

b) Q2 Financial Statements (10 mins)

J. Simone provided an overview of the Q2 results

Received

Motion to receive report moved by P. Vicente

Seconded by A. Singh

CARRIED

c) Revised Holiday Closures (5 mins)

Received

Motion to approve closures moved by P. Vicente

Seconded by N. Dhaliwal

CARRIED

d) OLS Board Assembly Meeting Representative - next meeting November 8, 4pm - 6pm (5 mins)

A. Singh volunteered to represent the Library Board at the meeting

e) Ontario Public Library Week Update - October 16 - 20

T. Kyle and S. Uttangi provided an update

Received

f) OLBA

R. Tailor provided a reminder to register for the virtual meeting

g) December Meeting

R. Tailor to distribute potential dates and times for November and December meeting dates

h) Service Delivery Meeting with COB

R. Tailor advised that there is a meeting with the Chair, CEO and staff in the CAO's office to review the Ernst & Young Service Delivery report that was conducted in 2019

An update will be provided at the October Library Board meeting

i) Brampton Arts Organization

R. Tailor reminded members of the partnership between the BAO and Brampton Library regarding the Artist in Residence located on the 2nd floor of Four Corners until December 10
She suggested inviting Sima Naseem to an upcoming Board meeting

j) Chinguacousy Relocation

R. Tailor thanked staff for the communications and work completed in 6 months and noted that the new location is very used

8. Standing Items

a) 2023 Strategic Workplan & KPI's including IDEA Update (next update in Dec)

9. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

a) Operational Highlights Report

b) Marketing & Communications Update - September 2023

c) Board Communication - CEO Summer Correspondence

i) 07 18 2023 - Update on Chinguacousy Branch and Related Moves

ii) 07 21 2023 - Update on Chinguacousy Branch and Related Moves

iii) 07 25 2023 - Update on Chinguacousy Branch

9:06pm

Motion to move to Executive Session moved by ES: N. Kaur Brar

Seconded by A. Singh

CARRIED

10. Executive Session (30 mins)

a) Approval of Executive Session Minutes

b) Proposed or pending acquisition or disposition by the Board

c) Personal matters about an identifiable individual

10.07pm

11. Adjournment

Motion to adjourn meeting moved by N. Russell

Seconded by N. Dhaliwal

CARRIED

Upcoming Meetings:

(via [Zoom Call](#) unless otherwise indicated)

October 24, 2023

November 28, 2023