



Minutes Brampton Library Board

Tuesday November 28, 2023

Meeting: 6:00pm – 8:00pm

Virtual Zoom Meeting

BOARD: R. Tailor - Chair M. Ben - Vice Chair
T. Atwal N. Russell
P. Vicente A. Singh

REGRETS: N. Kaur Brar N. Dhaliwal
D. Jones

STAFF: T. Kyle, Chief Executive Officer
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Baty, Director, Innovation & Technology
G. De Prisco, Director, Human Resources
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships

Note: in the absence of M. Kwok, the meeting was recorded for the preparation of minutes.

GUESTS: S. Naseem (guest presenter) plus 5 attendees

6:13 pm

The meeting was delayed in order to achieve quorum

1. Call to Order & Land Acknowledgement

Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee and Huron-Wendat. We also acknowledge the many First Nations, Métis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work on and enjoy this land.

6:17 pm

2. Approval of Agenda:

- a) A. Singh requested to add a report on Brooklyn Public Library as Agenda Item 7 c)
- b) R. Tailor requested to add TechTober as Agenda Item 7 d)

Motion to approve amended agenda moved by A. Singh

Seconded by T. Atwal

CARRIED

3. Declarations of conflict of interest: None

6:18 pm

4. Adoption of Minutes: October 24, 2023

Received

Motion to adopt minutes moved by N. Russell

Seconded by A. Singh

CARRIED

6:19 pm

5. Presentations

a) Artist in Residence Update (10mins)

Sima Naseem presented an update on her activities as Artist in Residence at the Four Corners Branch in a partnership with Brampton Arts Organization (BAO).

She shared rough video of participant activities as well as the trailer for the stop motion video she is working on

The public screening of the video will take place on Sunday, December 10, 2023, at Four Corners from 11:00am to 1:00pm and the Board will be invited.

S. Naseem clarified that workshop participants were required to meet age requirements of 10-14 years but otherwise all those interested were accepted to participate as much as they wished

T. Kyle clarified that statistics on participation in the related workshops, screening, and drop-in office hours are being tracked

Motion to receive moved by A. Singh

Seconded by N. Russell

CARRIED

b) Director & Division Introductions (15 mins)

Branch & Neighbourhood Services presented by Susan Bartoletta, Director Branch & Neighbourhood Services

S. Bartoletta provided an overview of the division and how its activities are supported by the other divisions and teams

S. Bartoletta clarified that some branches share a Manager due both to limited resources and to vacancies remaining to be filled, and that those Managers split their time on-site between the two branches to support the staff

Received

Motion to receive moved by T. Atwal

Seconded by N. Russell

CARRIED

7:02 pm

6. Items Arising from Minutes

a) OLS Board Assembly Update from November 8 Meeting (5 mins)

A brief verbal report was presented by A. Singh, noting that elections will be held in the near future for all Boards to elect a representative to the Assembly

Received

Motion to receive moved by N. Russell

Seconded by T. Atwal

CARRIED

b) Service Delivery Update (10 mins)

T. Kyle summarized the report and the opportunities jointly proposed by the City and the Library

R. Tailor commented that it may be possible that City graphic arts staff will not have the capacity to meet the Library's requirements

T. Kyle clarified that any future development of SLAs would be subject to Board approval, and that it is unknown at this point what capacity the respective City departments have to take on additional work, and that this will be clarified through the discussions the Board is being asked to endorse

A. Singh inquired about procurement process and areas of opportunities

J. Simone explained the multiple channels through procurement used by the Library, including provincial VOR, group purchasing and school board agreements

J. Baty added further context about the changes of procurement based on operational deliveries

T. Kyle clarified that once the Board has endorsed the report, a counterpart motion could be brought to City Council if so wished

Received

Motion that Library staff work with the City's Corporate team on developing a plan for potential expansion of shared services as described in the report, with any resulting draft agreements brought back to the Board for approval.

Moved by N. Russell

Seconded by A. Singh

CARRIED

c) Budget Update (10 mins)

T. Kyle verbally reported that the Mayor will present the budget to Council the week of December 5, 2023 and that it will reflect the Board's budget goals as drafted.

Received

Motion to receive moved by M. Ben

Seconded by N. Russell

CARRIED

7:36 pm

7. New Business

a) Nomination Committee for 2024 Library Board Elections (10 mins)

R. Tailor outlined the process of forming a committee to suggest nominees for Chair and Vice-Chair for 2024.

T. Kyle clarified that with some Board members absent, it would be appropriate to appoint volunteers present and then to seek additional volunteers at the December meeting

The Chair called for volunteers and N. Russell and T. Atwal signaled their interest

Motion to appoint N. Russell and T. Atwal to the 2024 Nominations Committee, in addition to extending the appointment timeline to the December 2023 Board meeting moved by N. Russell

Seconded by A. Singh

CARRIED

- b) OLA SuperConference (January 24 - 26) & Library Board Boot Camp Agenda (Saturday, January 27; 8:45am - 4pm) (10 mins)

T. Kyle asked that members interested in attending SuperConference or in particular the Board Boot Camp let Marcelle Kwok know by mid-December.

No motion needed

- c) Brooklyn Public Library report

A. Singh reported verbally on his visit to Brooklyn where the library featured an event on the 50th anniversary of hip-hop featuring rapper Jay-Z and signalled his support for similar community engagement at the Library featuring Brampton artists.

Information only

- d) TechTober

R. Tailor highlighted the efforts of staff and the success of this month-long series of programs at the Library

Information only

8. Standing Items

- a) 2023 Strategic Workplan & KPI's including IDEA Update (next update - Dec)

9. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

- a) Operational Highlights Report
- b) Marketing & Communications Update - November 2023

7:53 pm

Motion to move to Executive Session moved by P. Vicente

Seconded by T. Atwal

CARRIED

10. Executive Session (60 mins)

- a) Approval of Executive Session Minutes
- b) Proposed or pending acquisition or disposition by the Board

- c) Personal matters about an identifiable individual
- d) Labour relations or employee negotiations

9:00pm

11. Adjournment

Motion to adjourn meeting moved by N. Russell

Seconded by A. Singh

CARRIED

Upcoming Meetings:

(via [Zoom Call](#) unless otherwise indicated)

December 12, 2023

January 25, 2024