



# Minutes Brampton Library Board

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**Tuesday, April 27, 2021**

**Meeting: 6:00pm – 8:00pm**

Zoom Call

BOARD: J. Massey-Singh (Chair) M. Ben (Co-chair)  
R. Tailor M. Allin  
C. Hough D. Ajasa  
C. Williams T. Chahal  
G. Singh

REGRETS: H. Singh

STAFF: T. Kyle, Chief Executive Officer  
S. Bartoletta, Director, Branch & Neighbourhood Services  
J. Baty, Director Innovation & Technology  
G. De Prisco, Director, Human Resources & Organizational Development  
J. Simone, Director, Business Management & Operations  
S. Uttangi, Director, Community Engagement & Partnerships  
M. Kwok, Executive Assistant to CEO

Listeners: 12

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6:00pm

1. Call to Order & Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee, Huron and Wendat. We also acknowledge the many First Nations, Metis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work and enjoy this land.

2. Approval of Agenda

M. Ben requested that the Care Calls be pulled from Agenda Item 7 a) CEO Report for discussion

Motion to adopt amended agenda moved by R. Tailor

Seconded by C. Hough

CARRIED

3. Declarations of conflict of interest : None

6:10pm

4. Presentation:

a) Finance Refresher

J. Simone provided a a finance refresher in preparation for discussion of the year-end financial statements to be presented at the May Board meeting

Received

6:32pm

5. Adoption of Minutes: March 23, 2021

Motion to adopt minutes moved by M. Allen

Seconded by D. Ajasa

CARRIED

6:33pm

6. Business Arising from Minutes

a) Ontario Library Service (OLS) Board Assemblies follow-up

Board Assemblies Meeting (150K+) - May 6 @ 4:30pm

Networking Meeting (150K+) - May 26 @ 1pm

M. Ben will be attending the meeting and will report back at the May meeting

6:35pm

7. Consent Agenda

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Report of the Chief Executive Officer

Received

6:35pm

8. New Business

a) Q1 Financial Statements

J. Simone provided an overview of the financial statements including:

The impact of the provincial and municipal restrictions

Despite these restrictions, hours were expanded which allowed for the recall of some staff

Additional revenues were generated by renting library facilities

Included a 240% growth of digital collections

He advised that all libraries received a letter denying the grant application for CEWS funding

Finance is reviewing the letter and formulating a response

He confirmed alternative options are in place to accommodate the loss if required

Board members requested more background information regarding the cause and effect impact to financials

Received

Motion to receive financial statements moved by Councillor Williams

Seconded by R. Taylor

CARRIED

b) CELA Funding Advocacy

T. Kyle provided background information regarding CELA including:

supporting the production of audio/braille versions of books

ensuring that services are available to all Canadians not just through agencies

Services were originally coordinated through CNIB

He asked that a letter advocating the reinstatement of funding for CELA be forwarded to Brampton MP's on behalf of the Library Board

G. Singh recommended the letter also be sent to the opposition parties

J. Massey-Singh recommended a robust reach to the community to increase connection, accessibility and inclusivity

Received

Motion to forward a letter on behalf of the Board moved by M. Allin

Seconded by G. Singh

CARRIED

c) From the CEO Report - Care Calls

M. Ben thanked staff for all the work initiating this program

7:05pm

9. Standing Items

a) City Library - Centre for Innovation

No update

b) Pandemic Recovery Update

No changes to services since the last meeting

While provincial guidelines allow for access to computers / wifi, GTA libraries have not moved forward with these services to alleviate staff anxiety

The City has requested that promotion of the StoryWalks be discontinued to alleviate gatherings in the park and support the Stay at Home order

c) Facilities Master Plan Update

M. Ben advised that the consultations have successfully engaged the Board, Management Teams, staff / youth volunteers and community partners

Council has sent out information to their constituents

Montieth Brown has received over 800 responses

Survey is available on Brampton Library website, City website, social media and newspapers

Next steps include branch visits for assessments once restrictions are lifted

d) IDEA (Inclusion, Diversity, Equity & Accessibility) Update  
Received

e) Board Development & Self-Evaluation (10 mins)  
J. Massey-Singh and R. Tailor circulated a Performance Measurement survey prior to this meeting and asked that it be completed prior to the end of this week  
Results will be circulated and discussed at the May meeting

7:22pm

#### 10. Information Items

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Marketing & Communications Activity - April 2021  
Received

b) 2020 Annual Report  
Received

7:20pm

#### 11. Executive Session

a) Personal matters regarding an identifiable individual

Motion to move to Executive Session moved by C. Hough  
Seconded by M. Ben  
CARRIED

7:30pm

#### 12. Adjournment

Motion to adjourn the regular session meeting moved by Councillor Williams  
Seconded by C. Hough  
CARRIED

#### Upcoming Events

April 10 - May 2: Escape Game at the Park - Teramoto Park

April 10 - May 2: Story Walks - Chinguacousy Park, Loafer's Lake Park

May 4: Youth Debate: "Rural vs Urban Sustainability"

May 14 & 15: Online MakerFest co-presented by Brampton Library & Mississauga Library

May 26 & June 2: Writing Futures: Creative Writing Workshop Series with Sheung-King

#### **Upcoming Meetings:**

(via Zoom Call unless otherwise indicated)

May 25, 2021  
June 22, 2021