



MINUTES

Brampton Library Board

Tuesday, May 25, 2021

Meeting: 6:00pm – 8:00pm

Zoom Call

BOARD: M. Ben (Co-chair) G. Singh
D. Ajasa H. Singh
C. Hough C. Williams (dep 7pm)

REGRETS: M. Allin R. Tailor
J. Massey-Singh T. Chahal

STAFF: T. Kyle, Chief Executive Officer
S. Bartoletta, Director, Branch & Neighbourhood Services
G. De Prisco, Director, Human Resources & Organizational Development
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO

GUESTS: M. Khoushnood, Audit Senior Manager, KPMG
T. Brown, President / Principal Partner, Montieth Brown
A. Desai, Associate Planner, Montieth Brown

Listeners: 13

6:10pm

1. Call to Order & Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee, Huron and Wendat. We also acknowledge the many First Nations, Metis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work and enjoy this land.

2. Approval of Agenda:

Motion to adopt the agenda moved by C. Hough

Seconded by D. Ajasa

CARRIED

6:15pm

3. Declarations of conflict of interest: None

6:45pm

4. Presentation:

a) 2020 Audit Report

Audit Findings Report presented by Maria Khoushnood, Audit Senior Manager, KPMG

M. Khoushnood noted that the wage subsidy received is shown as a liability due to the nature of the funds and the fact that the funds are under question by the CRA and there was a potential that the funds would need to be returned

Received

Motion to adopt the 2020 Audit Report moved by D. Ajasa

Seconded by G. Singh

CARRIED

b) Audit Report Highlights and Draft Audited Financial Statements

Board members inquired about the increase in the cost of supplies

J. Simone advised that this expense included COVID related expenditures for PPE

Received

Motion to adopt the Audit Report and Draft Financial Statements moved by C. Williams

Seconded by G. Singh

CARRIED

c) Facilities Master Plan Insights Report - presented by Todd Brown, President / Principal Partner and Anand Desai, Associate Planner, Montieth Brown

T. Brown and A. Desai provided an overview of the Insights Report

Board members discussed the possibility that population growth will be faster than expected and the impact of the addition of a new LRT (Light Rapid Transit) coming in the next few years

Highlights of the survey results included the importance of collections in multiple languages, internet access, demand for study space and diverse services

All members agreed that the library should be responsive to community needs as well as a driver and integrator of new services for the community

Received

Motion to receive the Insights Report moved by D. Ajasa

Seconded by C. Hough

CARRIED

7:25pm

5. Adoption of Minutes: April 27, 2021

Received

Motion to adopt the minutes moved by D. Ajasa

Seconded by G. Singh

CARRIED

7:25pm

6. Business Arising from Minutes

- a) Ontario Library Service (OLS) Board Assemblies Meeting Update

M. Ben provided an overview of the meeting

Inaugural meeting for 150K+ on May 6 with 6 of 17 libraries participating

Focus was OLS elections to the Board

Received

7:25pm

7. Consent Agenda

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

- a) Report of the Chief Executive Officer

Received

7:30pm

8. New Business

- a) Confirmation of Standing Items

Board members agreed to recommendation to remove City Library and add Strategic Planning to the Standing Items

7:35pm

9. Standing Items

- a) City Library - Centre for Innovation (no update)

- b) Pandemic Recovery Update

Verbal update received

Staff is in the process of redeveloping the reopening plan according to the new Provincial mandates

There was agreement from all members to maintain the need for extreme caution as the city with the hardest hit per capita case counts

- c) Facilities Master Plan Update

Received

Next steps are to conduct site visits with Montieth Brown and Perkins Will

- d) IDEA (Inclusion, Diversity, Equity & Accessibility) Update

Announcement to come re: IDEA Advisor

Next formal update is September

- e) Board Development & Self-Evaluation

Deferred to June meeting

7:37pm

10. Information Items

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

- a) Marketing & Communications Activity - May 2021

Received

- b) Copy CELA Advocacy Letter

Received

7:40pm

Motion to move to Executive Session moved by C. Hough

Seconded by D. Ajasa

CARRIED

11. Executive Session

- a) Approval of Minutes (5 mins)
- b) Personal matters regarding an identifiable individual (10 mins)

7:45pm

12. Adjournment:

Motion to adjourn meeting moved by G. Singh

Seconded by C. Hough

CARRIED

UpcomingEvents:

May 26 & June 2: Writing Futures: Creative Writing Workshop Series with Sheung-King

June 1: Summer Reading Clubs Launch

June 10: At Home Trivia - TV Sitcoms - Monthly trivia nights

June 19: Fixit Clinic - Virtual

June 23: Adulting 101 - How to Camp Like a Pro

Upcoming Meetings:

(via Zoom Call unless otherwise indicated)

June 22, 2021

July / August - no scheduled meetings

September 28, 2021

October 26, 2021

November 23, 2021

December - TBD