



# Minutes Brampton Library Board

**Tuesday, November 26, 2019**

**Meeting: 7:00pm – 9:00pm**

Four Corners Branch

2nd Floor Boardroom

BOARD: J. Massey-Singh (Chair) M. Ben (Vice-Chair)  
H. Singh R. Tailor  
M. Allin C. Hough  
T. Chahal D. Ajasa  
C. Williams

REGRETS: D. Premarathna

STAFF: R. Raven, Chief Executive Officer  
J. Baty, Director, Innovation & Technology  
J. Simone, Director, Business Management & Operations  
G. De Prisco, Director, Human Resources & Organizational Development  
S. Uttangi, Director, Community Engagement & Partnerships  
M. Kwok, Executive Assistant to CEO  
N. Hand, Fund Development Manager  
A. Clarke, Coordinator, Data Analysis  
J. Dickenson, Manager, Marketing & Communications  
C. Poggiaroni, Manager, Technical Operations  
K. Alatsas, Manager, Children & Youth Services

GUESTS: David Barrick, CAO, City of Brampton  
Mohamed Bhamani, Ernst & Young  
David Bryden, Ernst & Young

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<b>7:06pm</b>	<b>1. Call to Order</b> <ul style="list-style-type: none"><li>The Chair recommended moving Executive Agenda Item 5 a) to prior to the Regular Session</li></ul> Motion to move Executive Agenda Item 5 a) moved by M. Allin Seconded by M. Ben CARRIED
<b>8:25pm</b>	Motion to move to Regular Session moved by C. Hough Seconded by R. Tailor CARRIED

8:25pm	<p><b>2. Approval of Agenda :</b></p> <ul style="list-style-type: none"> <li>a) The Chair recommended <ul style="list-style-type: none"> <li>i) Proceeding with Agenda Items 4) and 7)</li> <li>ii) Receiving the remaining Agenda Items</li> </ul> </li> </ul> <p>Motion to approve the agenda as amended moved by C. Hough  Seconded by M. Allin  CARRIED</p>
	<p><b>3. Declarations of conflict of interest :</b> None</p>
8:25pm	<p><b>4. Presentation:</b></p> <ul style="list-style-type: none"> <li>a) Customer Relationship Management - J. Baty, S. Bartoletta, A. Clarke <ul style="list-style-type: none"> <li>• J. Baty noted that Brampton Library is the first Canadian library to move forward with a formal CRM program of this scale</li> <li>• Board members recognized the volume and complexity of work on this project</li> </ul> </li> </ul> <p>Received</p>
8:25pm	<p><b>5. Adoption of Minutes: October 22, 2019</b></p> <ul style="list-style-type: none"> <li>• Received</li> </ul> <p>Motion to adopt Minutes moved by M. Allin  Seconded by R. Taylor  CARRIED</p>
8:25pm	<p><b>6. Consent Agenda</b>  (no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)</p> <ul style="list-style-type: none"> <li>a) Report of the Chief Executive Officer <ul style="list-style-type: none"> <li>• Received</li> </ul> </li> <li>b) On-the-Go Van Report <ul style="list-style-type: none"> <li>• Received</li> </ul> </li> </ul>
8:50pm	<p><b>7. New Business</b></p> <ul style="list-style-type: none"> <li>a) SOLS Trustee meeting report (5 mins) <ul style="list-style-type: none"> <li>• Received</li> </ul> </li> <li>b) FOPL &amp; OLA Bill 132 - Library Board Meeting Review (10 mins) <ul style="list-style-type: none"> <li>• Received</li> </ul> </li> <li>c) Ontario Library Association (OLA) SuperConference: Board Trustee Bootcamp registration - February 1, 2020 (5 mins) <ul style="list-style-type: none"> <li>• Received</li> </ul> </li> </ul>

	<p>d) Fundraising Discussion (10 mins)</p> <ul style="list-style-type: none"> <li>• Received</li> <li>• Board members agreed to adding Fundraising to the agenda as a standing item</li> </ul>
<b>8:10pm</b>	<p><b>8. Standing Items</b></p> <p>a) City Library / Centre for Innovation - no update</p>
	<p>b) Board Self-Evaluation (5 minutes)</p> <ul style="list-style-type: none"> <li>• Deferred</li> </ul>
	<p>c) Future Agenda Items &amp; Topics</p> <ul style="list-style-type: none"> <li>• Received</li> </ul>
<b>8:15pm</b>	<p><b>9. Discussion Items</b></p> <p>a) CULC Letter of Support re: Room bookings (10 mins)</p> <ul style="list-style-type: none"> <li>• Received</li> </ul>
<b>8:25pm</b>	<p><b>10. Information Item</b></p> <p>a) CFLA - FCAB Update</p> <ul style="list-style-type: none"> <li>• Received</li> </ul>
<b>8:25pm</b>	<p><b>11. Executive Session</b> : CH, DA 9:10pm</p> <p>a) Personal matters regarding an identifiable individual</p> <p>b) Items pertaining to Legal matters of the Board</p>
<b>9:10pm</b>	<p>Motion to move to Executive Session moved by C. Hough  Seconded by D. Ajasa  CARRIED</p>
<b>9:50pm</b>	<p><b>11. Adjournment</b></p> <p>Motion to adjourn regular session moved by H. Singh  Seconded by M. Allin  CARRIED</p>

### Upcoming Events

Date	Event	Location
January 14, 2020	South West Grand Opening (Tentative)	South West Branch

February 1, 2020	Board Trustee Bootcamp @ OLA SuperConference	International Centre - Toronto
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### Upcoming Meetings

Date	Location
December 17, 2019	<b>Aria Bistro &amp; Lounge</b> <b>Meeting: 5:30pm - 7:00pm</b> <b>Dinner: 7:00pm - 9:00pm</b>
January 21, 2020 (Note: date change)	Four Corners Branch, 2nd Floor Boardroom
February 24, 2020	Four Corners Branch, 2nd Floor Boardroom
March 24, 2020	Four Corners Branch, 2nd Floor Boardroom
April 28, 2020	Four Corners Branch, 2nd Floor Boardroom
May 26, 2020	Four Corners Branch, 2nd Floor Boardroom
June 23, 2020	Four Corners Branch, 2nd Floor Boardroom