



# Minutes Brampton Library Board

**Tuesday, December 15, 2020**

**Meeting: 6:00pm - 7:30pm**

Zoom Conference Call

BOARD: J. Massey-Singh (Chair) M. Ben (Co-chair)  
R. Tailor M. Allin  
C. Hough G. Singh  
C. Williams

REGRETS: D. Ajasa H. Singh  
T. Chahal

STAFF: S. Bartoletta, Interim CEO & Director, Branch & Neighbourhood Services  
J. Baty, Director Innovation & Technology  
G. De Prisco, Director, Human Resources & Organizational Development  
J. Simone, Director, Business Management & Operations  
S. Uttangi, Director, Community Engagement & Partnerships  
M. Kwok, Executive Assistant to CEO

Listeners: 8

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6:07pm

1. Call to Order

2. Approval of Agenda

Motion to adopt agenda moved by C. Hough

Seconded by G. Singh

CARRIED

3. Declarations of conflict of interest : None

6:10pm

4. Presentation:

a) Budget Presentation

Received

S. Bartoletta provided an overview of the presentation to Council and shared that the budget was approved with the additional budget request

b) CoB Delegation

Received

J. Massey-Singh provided an overview of the presentation to council outlining the successes Brampton Library has achieved during the pandemic

6:08pm

5. Adoption of Minutes: November 24, 2020

Received

Motion to receive minutes moved by R. Taylor

Seconded by M. Allin

CARRIED

6:27pm

6. Business Arising from Minutes

a) Brampton Library Update

Received

6:30pm

7. Consent Agenda

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Report of the Chief Executive Officer

Received

b) 2021 Meeting Dates

Received

6:30pm

8. New Business

a) 2021 Holidays and Family Day Closures

Board approved the closure of Brampton Library on Family Day

Received

Motion to receive report and approve closures moved by R. Taylor

Seconded by M. Allin

CARRIED

6:33pm

9. Standing Items

a) City Library - Centre for Innovation

Received

S. Bartoletta advised that meetings have been reinstated with the Steering Committee including discussions regarding the site, project plan and next steps

Reviewing RFP's from architects with a decision in Q1 2021

Proposed groundbreaking is in Q2 2022 with an anticipated opening in 2024

b) Facilities Master Plan Update - no update

c) Diversity, Inclusion and Anti-Racism Update

Received

The Board requested that a more formal information report including a staff baseline be provided in Q1 2021

d) Board Self-Evaluation

Received

J. Massey-Singh provided an overview for a potential Library Board development plan including engagement strategies and succession planning

He proposed a trimester approach and asked for a team lead for each area

Performance measurement

Risk Management

Succession planning

The presentation will be forwarded to members

6:55pm

11. Information Items

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

- a) Marketing & Communications Activity - December 2020
- b) Link to Council Meeting - Budget Presentation - November 24, 2020 (1:39:30)
- c) Link to Council Meeting - Delegation - November 25, 2020 (1:11:30)

6:55pm

12. Executive Session

- a) Personal matters regarding identifiable individuals

Motion to move to Executive Session moved by M. Ben

Seconded by C. Hough

CARRIED

7:20pm

13. Adjournment

Motion to adjourn meeting moved by R. Taylor

Seconded by G. Singh

CARRIED