



Minutes Brampton Library Board

Tuesday, September 28, 2021

Meeting: 6:00pm – 8:20pm

Zoom Call

BOARD: J. Massey-Singh (Chair) M. Ben (Co-chair)
G. Singh D. Ajasa
M. Allin C. Hough
C. Williams R. Tailor

REGRETS: T. Chahal H. Singh

STAFF: T. Kyle, Chief Executive Officer
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Baty, Director, Innovation & Technology
G. De Prisco, Director, Human Resources & Organizational Development
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO

Guests T. Brown, President & Principal Planner, Montieth Brown
A. Desai, Principal Planner, Montieth Brown

Listeners: 4

6:10pm

1. Call to Order & Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee, Huron and Wendat. We also acknowledge the many First Nations, Metis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work and enjoy this land.

2. Approval of Agenda

Motion to adopt Agenda moved by M. Allin

Seconded by M. Ben

CARRIED

3. Declarations of conflict of interest : None

6:15pm

4. Presentation:

a) Facilities Master Plan Update - Monteith Brown

Briefing Note and Summary

Draft Facilities Master Plan

T. Brown and A. Desai provided a summarized overview of the draft Facilities Master Plan

The City indicated that the library plays a key role in the upcoming Community Hubs

Councillor Williams noted that the lack of square footage should influence the considerations of Council as the City moves forward with the development of communities and infrastructure

Recommendation by the Board to pursue the public consultation of the draft plan

Received

Motion to receive the Draft Facilities Master Plan moved by R. Taylor

Seconded by C. Hough

CARRIED

b) 2021 Workplan Update

T. Kyle and A. Clarke provided an overview of the Workplan and KPI's for January - August 2021

G. Singh downloaded and installed the App and said it "works like a dream"

Board members asked how the program data compared to 2020 pandemic and pre pandemic data

Staff advised that data was not compared due to the fact that all programs were virtual not in person

J. Massey-Singh asked what conclusions and observations were discovered due to pandemic data including what we can continue moving forward

Keep focussed on the measurable numbers to ensure continued improvement

Numbers didn't go down despite pandemic ie. holds

What was the biggest surprise in success?

Active members increased through the CRM reach through email

Active members are defined as customers have interacted with the Library in the past year

Received

Motion to receive the 2021 Workplan Update moved by M. Allin

Seconded by G. Singh

CARRIED

J. Massey-Sing asked about the next phase of the Facilities Master Plan with regards to community engagement and the communications strategy

Encouraged getting as diverse a community involvement as possible

7:37pm

5. Adoption of Minutes: June 22, 2021

Motion to adopt minutes moved by D. Ajasa

Seconded by M. Ben

CARRIED

6. Consent Agenda

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

a) Report of the Chief Executive Officer

Received

7:37pm

7. New Business

a) Staff Vaccination Update

Brampton Library will be following recommendations from the City of Brampton Administrative Directive In the final process of developing the Brampton Library policy directive which will be in sync with the City

The Board expressed their confidence in the Library developing and implementing a similar directive The final directive will be shared with the Board for receipt at the October meeting

b) Strategic Plan Steering Committee

The steering committee will be comprised of J. Massey-Sing, R. Taylor, M. Ben and Councillor Williams The RFP has been issued with a deadline of October 29

Motion to approve Steering Committee moved by R. Taylor

Seconded by G. Singh

CARRIED

c) Policy Review Preparation (5 mins)

Policies will be brought forward a few at time for review per the Library Board by-laws

d) TechConnect

The Board requested more information and data results at an upcoming meeting

7:56pm

8. Standing Items

a) Pandemic Recovery Update

All branches are open with all staff recalled

There have been no COVID cases at library

b) Facilities Master Plan Update (discussed above)

c) Strategic Planning (discussed above)

d) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (included in 4 b) Workplan Update)

e) 2021 Workplan Update (discussed above)

f) Board Development & Self-Evaluation (5 mins)

Deferred to October

7:58pm

9. Information Items

(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)

- a) Presentation to Council - September 22, 2021

Staff expressed appreciation for Councillor Williams endorsement

- b) Marketing & Communications Activity - June - September 2021

- c) Report of the Chief Executive Officer - July 2021

- d) Report of the Chief Executive Officer - August 2021

All reports received

8:00pm

Motion to move to Executive Session moved by C. Hough

Seconded by G. Singh

CARRIED

10. Executive Session

- a) Approval of Minutes (5 mins)

- b) Discussions regarding Labour Relations (25 mins)

- c) Discussion regarding an identifiable individual (15 mins)

11. Adjournment :

Motion to adjourn meeting moved by M. Allin

Seconded by R. Taylor

CARRIED

Upcoming Events:

The following is a sample of some of the programs scheduled. Please go to the Calendar of Events on the library website for more information and programming.

July - October: Storywalks expand across Brampton to seven parks - updated info coming soon

October 5: National Seniors Day Event

October 5: Empowering against Exploitation

October 12: Pride Book Club

October 21: Author Visit: Lynne Golding

October 25: Wills and Powers of Attorney

Upcoming Meetings:

(via Zoom Call unless otherwise indicated)

October 26, 2021

November 23, 2021

December - TBD