



Minutes

Brampton Library Board

Tuesday April 23, 2024

Meeting: 6:00pm – 7:35pm

Virtual Zoom Meeting

BOARD: R. Tailor - Chair
T. Atwal
M. Rathod
A. Singh

M. Ben - Vice Chair
D. Jones (arr 6:43pm)
N. Russell
P. Vicente

REGRETS: N. Kaur Brar
N. Dhaliwal

STAFF: T. Kyle, Chief Executive Officer
M. Kwok, Executive Assistant to the CEO
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Baty, Director, Innovation & Technology
G. De Prisco, Director, Human Resources
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships

GUESTS: 5 listeners

6:05pm

1. Call to Order & Land Acknowledgement
Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee and Huron-Wendat. We also acknowledge the many First Nations, Métis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work on and enjoy this land.

2. Approval of Agenda:

R. Tailor asked that Agenda Item 8 a) Operational Highlights be pulled for discussion

Motion to adopt amended agenda moved by N. Russell

Seconded by Councillor Vicente

CARRIED

3. Declarations of conflict of interest: None

4. Adoption of Minutes - March 28, 2024

Received

Motion to adopt minutes moved by T. Atwal

Seconded by N. Russell

CARRIED

5. Business Arising From Previous Meetings

None

6:15pm

6. New Business (40 mins)

a) Q1 Financial Statements (10 mins)

J. Simone provided a brief overview of the financial statements and provided clarification regarding variance calculations

Received

Motion to receive statements moved by N. Russell

Seconded by M. Ben

CARRIED

b) Establishment of Claireville Branch in Brampton East Report (10 mins)

T. Kyle informed Board members of the smaller collection due to floor weight restrictions and that staff is currently working on the details of contents for the library

He confirmed that demographics of the area indicate a higher than average income and lower than average age similar to the Gore Meadows community

He also confirmed that the library will occupy the entire 2nd floor and that other tenants have not yet been confirmed

Signage will be located on 2 parking lot podiums plus the addition of cage signs on the boulevards, and other advertising will be conducted as well

Received

Motion to receive report moved by A. Singh

Seconded by M. Rathod

CARRIED

c) Bequest to Brampton Library (10 mins)

J. Simone provided a brief explanation of the process of receiving and utilizing bequests

Board members asked for clarification regarding restricted funds and any alternatives

J. Simone advised that unless funds were restricted they would become a standard revenue source

There are more opportunities available for recognition with restricted funds

Received

Motion to receive report and approve the restriction of the funds for future designated use moved by M. Rathod

Seconded by T. Atwal

CARRIED

d) Library Board Policy Review (10 mins)

i) BRD - 15 Customer Code of Conduct

T. Kyle provided a brief explanation of why this policy is being revised in advance of the regular policy review schedule

Board members requested more information on best practices for outreach and referral for vulnerable community members, as well as related safety and security

Motion to adopt the revised policy moved by A. Singh

Seconded by N. Russell

CARRIED

6:57pm

7. Standing Items

a) Member Roundtable (10 mins)

Board members recommended books they are reading and highlighted programs at the library (ie. Trivia Night)

b) 2024 Strategic Workplan & KPI's Update (June, September, December)

7:00pm

8. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

a) Operational Highlights Report

R. Tailor thanked staff for their hard work and highlighted the following programs

Pinhole cameras for the solar eclipse

Pilot project for shelf talkers

National Youth Week in May

Volunteer Appreciation

Successful March Break and FOLD event

b) Marketing & Communications Update - April 2024

9. Correspondence Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

None

7:09pm

Motion to move to Executive Session moved by M. Rathod

Seconded by D. Jones

CARRIED

10. Executive Session (35 mins)

- a) Approval of Executive Session Minutes
- b) Proposed or pending acquisition or disposition by the Board

8:12pm

11. Adjournment:

Motion to adjourn meeting moved by T. Atwal

Seconded by M. Rathod

CARRIED

Upcoming Meetings:

(via [Zoom Call](#) unless otherwise indicated)

May 28, 2024

June 25, 2024 - In person meeting in Four Corners 2nd Floor Boardroom at 7:00pm